

**North Bay Water Reuse Authority
Board of Directors Meeting
Phase 1 Minutes
August 15, 2011**

1. Call to Order

Chair Long called the meeting to order at 9:33 a.m. on Monday, August 15, 2011 at the Novato Sanitary District Boardroom, 500 Davidson Street, Novato, CA 94945.

2. Roll Call

PRESENT: Bill Long, Chair, Novato Sanitary District
Keith Caldwell, Vice-Chair, Napa County
Valerie Brown, Sonoma Valley County Sanitation District
Larry Loder, Las Gallinas Valley Sanitary District
John Schoonover, North Marin Water District
David Rabbitt, Sonoma County Water Agency
Jill Techel, Napa Sanitation District

ABSENT: None

OTHERS

PRESENT: Chuck Weir, Program Manager	RMC
Marc Bautista	Sonoma County Water Agency
Ginger Bryant	Bryant & Associates
Asavari Devadiga	ESA
Tim Healy	Napa Sanitation District
Beverly James	Novato Sanitary District
Pam Jeane	Sonoma Valley County Sanitation District
Andria Loutsch	CDM
Taylor McDaniel	Rauch Communications
Susan McGuire	Las Gallinas Valley Sanitary District
Drew McIntyre	North Marin Water District
Phillip Miller	Napa County
Monica Oakley	Oakley Water / RMC
Pilar Oñate-Quintana	KP Public Affairs
Michael Savage	CDM
Rem Scherzinger	City of Petaluma
Renee Webber	Sonoma County Water Agency
Mark Williams	Las Gallinas Valley Sanitary District

3. Public Comment

No members of the public addressed the Board.

4. Introductions

The Board of Directors and Program Manager introduced themselves and the agency or company that they represented.

5. Board Meeting Minutes of May 23, 2011

A motion by Director Schoonover, seconded by Director Caldwell to approve the May 23, 2011 minutes was unanimously approved.

6. Report from the Program Manager

6.a Consultant Progress Reports

The Program Manager noted that this month's report included the July 2011 Progress Reports from the consultant team.

7. Budget Summary – Period Ending June 30, 2011

The Program Manager distributed an updated Budget Summary for the Period Ending June 30, 2011. Costs for FY2010/11 were within budget. The report included updated data on member agency assessments and balances.

8. American Recovery and Reinvestment Act and Title XVI Projects and Schedule Updates

Andria Loutsch reviewed the NBWRA schedule and status of member agency projects funded through ARRA. She also noted that the first request for reimbursement has been sent to US Bureau of Reclamation in the amount of \$1,085,721.

9. Agreement for Sale of Conservation Credits – Ohlone Mitigation Bank

A motion by Director Caldwell, seconded by Director Schoonover to approve the agreement for Sale of Conservation Credits through the Ohlone Mitigation Bank was unanimously approved. Director Brown inquired as to details regarding the Ohlone property, including size and protected species covered. Asavari Devadiga, ESA, indicated she would send information to the Program Manager for distribution to the Board.

10. Adopt Notice of Intention to Adopt a Conflict of Interest Code; Authorize and Direct Circulation and Filing of Notice; Set Hearing on Adoption of Conflict of Interest Code for November 14, 2011

A motion by Director Brown, seconded by Director Techel to approve adoption of a Notice of Intention to Adopt a Conflict of Interest Code, to authorize and direct circulation and filing of the Notice, and to set a Hearing on Adoption of Conflict of Interest Code for November 14, 2011 was unanimously approved. The Board acknowledged that there may be minor modifications to the Conflict of Interest Code based on review by Sonoma County Water Agency's conflict of interest specialist. It was further noted that the circulation and filing of the Notice would not occur until after that review.

11. Federal Funding Update

Ginger Bryant provided a report on the status of federal funding as described in the Agenda packet. She indicated that additional information would be provided in a presentation that would occur during the Phase 2 meeting.

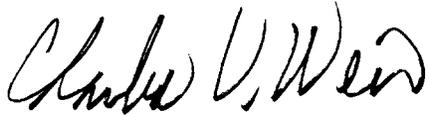
12. State Funding Update

Pilar Oñate-Quintana provided an update on the status of State funding as described in the Agenda packet. She indicated that additional information would be provided in a presentation that would occur during the Phase 2 meeting. She also noted that NBWRA is set to receive a total of \$2,000,000 from Proposition 84 Funds.

13. Adjournment

There being no further business, Chair Long adjourned the meeting at 9:52 a.m.

Minutes approved by the Board on November 14, 2011.

A handwritten signature in black ink, appearing to read "Charles V. Weir". The signature is written in a cursive, flowing style.

Charles V. Weir
Program Manager