

**NORTH BAY WATER REUSE AUTHORITY
TECHNICAL ADVISORY COMMITTEE**

Agenda – Phase 2

Monday, August 15, 2011

11:00 AM (approximate time, meeting will start immediately after end of Phase 1 TAC meeting)

Novato Sanitary District

500 Davidson Street

Novato, CA 94945

	1.		Call to Order and Self Introductions
	2.	Action	Approval of Agenda
	3.		Public Comments
Pages 2 - 3	4.	Action	Consent Items a. Minutes July 18, 2011
Page 4	5.	Information	Report from the Program Manager
	6.	Discussion	Review of August 18, 2011 Board Meeting
	7.	Information	Phase 2 – Project Definition
	8.	Information	Federal Legislative Update
	9.	Information	Items from Committee, Agency Staff, or Consultants
	10.	Information	Items for Next Agenda (October 24, 2011, Novato Sanitary District)

The North Bay Water Reuse Authority complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Please contact **Chuck Weir at 510-410-5923** with any questions.

**North Bay Water Reuse Authority
Technical Advisory Committee
Phase 2 Minutes
July 18, 2011**

1. Call to Order and Self Introductions

Chair James called the Technical Advisory Committee (TAC) meeting to order at 10:30 a.m. on Monday, July 18, 2011. The meeting was held at Novato Sanitary District, 500 Davidson Street, Novato, CA 94945.

Committee Members Present

Chair Beverly James	Novato Sanitary District
Pam Jeane	Sonoma Valley CSD
Drew McIntyre	North Marin Water District
Phillip Miller	Napa County
Jeff Tucker	Napa Sanitation District
Renee Webber	Sonoma County Water Agency
Mark Williams	Las Gallinas Valley Sanitary District

Others Present

Chuck Weir, Program Manager	RMC
Kevin Booker	Sonoma County Water Agency
Ginger Bryant	Bryant & Associates
Taylor McDaniel	Rauch Communications (by telephone)
Jim O'Toole	ESA
Pilar Oñate-Quintana	KP Public Affairs
Michael Savage	CDM
Rem Scherzinger	City of Petaluma

2. Approval of the Agenda

The Agenda was unanimously approved as presented.

3. Public Comments

There were no public comments.

4. Report from the Program Manager

The Program Manager indicated that next month the report would be similar to the report for Phase 1, including consultant progress reports, list of action items, and quarterly financial reports.

5. Phase 2 – Project Definition

Mike Savage reviewed the material in the agenda packet and noted that the TAC needs to establish a subcommittee to determine the buy-in fee for new members. As an action item, Chair James established the subcommittee and appointed the members of the Memorandum of Understanding subcommittee to the new subcommittee. As an action item, it was agreed that the first meeting would be prior to the October 24, 2011 TAC meeting at 8:30 a.m. The Program Manager will send out an Outlook appointment. There was discussion regarding data needs to support development of a Phase 2 Project Definition. As an action item, Mike Savage will send

an email request to the TAC and include the data request memo as an attachment. The request will include a due date for responses.

6. Federal Legislative Update

Ginger Bryant discussed the items in the agenda packet, including the proposed changes to Water Resources Development Act (WRDA) legislation. WRDA has the potential to provide 65% federal funding for development of storage systems. She also indicated that t trip to Washington D.C. will be developed the week of September 12 or 19, 2011 and that elected officials should attend.

7. Process for Adding Additional Members to NBWRA

City of Petaluma has authorized their City Manager to sign the Memorandum of Understanding (MOU). It was noted that NBWRA needs to develop the Phase 2 Project Definition and buy-in costs before the MOU can be revised to include additional members.

8. Items from Committee, Agency Staff, or Consultants

There were no items discussed.

9. Items for Next Agenda (Next Meeting July 18, 2011)

The next meeting will be held at Novato Sanitary District, 600 Davidson Street, Novato, CA following the NBWRA Board meeting which is scheduled for 9:30 a.m. on August 15, 2011.

Action items resulting from the TAC meeting include:

- a. Chair James established the buy-in cost development subcommittee and appointed the members of the Memorandum of Understanding subcommittee to the new subcommittee. It was agreed that the first meeting would be prior to the October 24, 2011 TAC meeting at 8:30 a.m. The Program Manager will send out an Outlook appointment.
- b. Mike Savage will send an email request to the TAC and include the data request memo as an attachment. The request will include a due date for responses.

Chair James adjourned the meeting at 11:17 a.m.

NEXT MEETING INFORMATION: Next meeting will be at Novato Sanitary District, 600 Davidson Street, Novato, CA on August 15, 2011. The meeting will follow the NBWRA Board meeting, which is scheduled to start at 9:30 a.m.

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ITEM NO. 5 REPORT FROM THE PROGRAM MANAGER

The Report from the Program Manager is brief since there was a preceding Board Meeting. Action items from Board and TAC meetings were included in the Phase 1 Agenda. There are two Phase 2 items on the combined list. Additional items will be added as needed.

Additional Agenda Items

Following is a brief summary of some additional Agenda items:

Item No. 7 Phase 2 – Project Definition

This item was discussed at the Board meeting.

Item No. 8 Federal Legislative Update

This item as well as a State update was discussed at the Board meeting.