

**NORTH BAY WATER REUSE AUTHORITY  
TECHNICAL ADVISORY COMMITTEE**

Agenda – Phase 2

Monday, October 24, 2011

11:30 AM (approximate time, meeting will start immediately after end of Phase 1 TAC meeting)

Novato Sanitary District

500 Davidson Street

Novato, CA 94945

	1.		Call to Order and Self Introductions
	2.	Action	Approval of Agenda
	3.		Public Comments
<b>Pages 2 - 3</b>	4.	Action	Consent Items a. Minutes August 15, 2011
<b>Page 4 Pages 5 - 8</b>	5.	Information	Report from the Program Manager a. Consultant Progress Reports
<b>Page 9</b>	6.	Information	Phase 2 – Project Definition a. Draft Multi-Purpose Storage Investigation Report
	7.	Information	Federal Legislative Update
	8.	Information	Items from Committee, Agency Staff, or Consultants
	9.	Information	Items for Next Agenda (October 24, 2011, Novato Sanitary District)

The North Bay Water Reuse Authority complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Please contact **Chuck Weir at 510-410-5923** with any questions.

**North Bay Water Reuse Authority  
Technical Advisory Committee  
Phase 2 Minutes  
August 15, 2011**

**1. Call to Order and Self Introductions**

Chair James called the Technical Advisory Committee (TAC) meeting to order at 12:08 a.m. on Monday, July 18, 2011. The meeting was held at Novato Sanitary District, 500 Davidson Street, Novato, CA 94945.

**Committee Members Present**

Chair Beverly James	Novato Sanitary District
Drew McIntyre	North Marin Water District
Tim Healy	Napa Sanitation District
Renee Webber	Sonoma County Water Agency
Mark Williams	Las Gallinas Valley Sanitary District

**Others Present**

Chuck Weir, Program Manager	RMC
Asavari Devadiga	ESA
Andria Loutsch	CDM
Taylor McDaniel	Rauch Communications
Monica Oakley	RMC
Pilar Oñate-Quintana	KP Public Affairs
Michael Savage	CDM
Rem Scherzinger	City of Petaluma

**2. Approval of the Agenda**

The Agenda was unanimously approved as presented.

**3. Public Comments**

There were no public comments.

**4. Consent Items:**

a. Minutes, July 18, 2011

The minutes were unanimously approved with one correction.

**5. Report from the Program Manager**

The Program Manager noted the report in the packet.

**6. Review of the August 15, 2011 Board Meeting**

The TAC reviewed the action items from the Board meeting. They will be added to the Action Item List.

**7. Phase 2 – Project Definition**

This item was discussed during the Board meeting.

**8. Federal Legislative Update**

This item was discussed during the Board meetings.

**9. Items from Committee, Agency Staff, or Consultants**

There were no additional items.

**10. Items for Next Agenda (Next Meeting October 24, 2011)**

The next meeting will be held at Novato Sanitary District, 600 Davidson Street, Novato, CA on October 24, 2011.

There were no additional action items.

Chair James adjourned the meeting at 12:12 p.m.

*NEXT MEETING INFORMATION: Next meeting will be at Novato Sanitary District, 600 Davidson Street, Novato, CA on October 24, 2011.*

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**ITEM NO. 5 REPORT FROM THE PROGRAM MANAGER**

The Report from the Program Manager includes the following item:

**Item No. 5.a Consultant Progress Reports**

Also note that some items discussed in the Phase 1 TAC meeting apply to Phase 2 as well. This would include the First Quarter FY2011/12 Budget Summary, August 15, 2011 Action Item List, and the selection process for the outreach consultant.

Additional Agenda Items

Following is a brief summary of some additional Agenda items:

**Item No. 6 Phase 2 – Project Definition**

Please refer to the September 16, 2011 email from Andria Loutsch regarding the Draft Multi-Purpose Storage Investigation Report. Andria has asked that comments be submitted to her by November 7, 2011.

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Agenda Explanation  
North Bay Water Reuse Authority  
Technical Advisory Committee  
October 24, 2011

**ITEM NO. 5.a CONSULTANT PROGRESS REPORTS**

**Action Requested:** None at this time.

Attached are progress reports from NBWRA consultants for September 2011. The progress reports are of similar format and are based on the tasks in each of the consultant agreements. The intent is for the reports to be consistent with the budget information and will be for the previous month.

Consultants will also provide verbal reports on items at the meeting.

Program Management Services for North Bay Water Reuse Authority Phase 2  
RMC Water and Environment  
Job No. 0047-007.02 – Order Number 7533A5 – Account Number 391029-6570

## **Phase 2 Progress Report**

**September 2011**

### **Task 2.1 Board of Directors and Technical Advisory Committee (TAC) Meeting Management**

- Reviewed consultant August 2011 Progress Reports, combined reports, and distributed.

### **Task 2.2 Budget Preparation and Reporting**

- Reviewed consultant costs for August 2011 and updated summary of costs for FY2011/12.

### **Task 2.3 Project Support and Review**

- Reviewed data submitted by City of American Canyon for Project Definition Study.
- Reviewed and commented on Draft Preliminary Storage Options Report.

### **Task 2.4 Program Planning**

- Prepared September 2011 Progress Report and September 2011 Invoice.

### **Task 2.5 Governance Issues**

- No work was conducted on this task during the period.



2110 G Street, #2  
Sacramento CA 95816

**Activity Summary**

October 4, 2011

Ms Renee Webber  
Sonoma County Water Agency  
404 Aviation Boulevard  
Santa Rosa CA 95403-1936

**Re: September 2011 Activity Summary  
North Bay Water Reuse Program - Phase 2 Program Development Services**

**SCWA Order # 7534A6  
SCWA Account # 391029-6570**

**Activity Summary**

- Prepared monthly reports and submitted for Board and TAC information packets
- Coordinated with SCWA and Mid-pacific Region on Commissioner's tour and canceled activities due to scheduling problem
- Continued efforts to increase WaterSMART planning grant funding levels for Oct 2011 FOA
- Finalized letters for regional program funding with Sacramento Regional SD and City of San Jose
- Coordinated with TFG staff on Energy and Water Bill language for Sen. Feinstein's consideration in support of Reclamation creating regional grant funding programs
- Coordinated with Reclamation on approaches for USBR/USACE collaboration on multipurpose recycled water storage
- Coordinated with Pilar Onate-Quintana to secure Grant Davis a place on the October 25<sup>th</sup> CA Water Commission Panel re: regional storage and recycled water
- Coordinated with Reclamation on potential end-of-year fund redistribution for additional ARRA funds, Construction funds for the Napa Salt Marsh Pipeline and End User and Storage Scoping study funding

***North Bay Water Reuse Authority***  
Professional Services by CDM

**September 2011 Progress Report - Phase 2 Activities**

**Membership and Outreach Study**

- Project complete.

**Project Definition Study**

- Prepared for and participated in meetings with Marin County, American Canyon, and Petaluma staff to review data needs and potential Phase 2 project.
- Project team discussions about Marin County project development.
- Communication with project team, SCWA, and Reclamation on Phase 2 funding agreement.
- Project management activities.

**Chuck Weir**

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**From:** Loutsch, Andria <LoutschAR@cdm.com>  
**Sent:** Monday, September 26, 2011 8:05 PM  
**To:** Beverly James (bevj@novatosan.com); Mark Williams; Kevin Booker (Kevin.Booker@scwa.ca.gov); Pam Jeane; Renee Webber; Healy, Tim (THEALY@napasan.com); Drew McIntyre; Phillip Miller (phillip.miller@countyofnapa.org)  
**Cc:** Savage, Michael; Brick, William; Ginger Bryant; Chuck Weir  
**Subject:** NBWRA Preliminary Study on Storage Opportunities  
**Attachments:** NBWRA Draft Multi-Purpose Storage Investigation.pdf

Hello, all.

Attached is CDM's Draft Preliminary Study of Multi-Purpose Balancing Reservoir Opportunities for the NBWRP. We completed the study a few months ago and have been using the information we developed since then, working what we learned into the scope for future Phase 2 studies, into presentations for some agencies, and using it to understand constraints and issues for the Phase 2 Project Definition study. This report will be incorporated into the final feasibility study.

Please let us know if you have any comments or questions.

- Andria

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Andria R. Loutsch, AICP  
CDM  
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Walnut Creek, CA 94596  
925-296-8064