

**North Bay Water Reuse Authority  
Board of Directors Meeting  
Phase 1 Minutes  
November 14, 2011**

**1. Call to Order**

Chair Long called the meeting to order at 9:30 a.m. on Monday, November 14, 2011 at the Novato Sanitary District Boardroom, 500 Davidson Street, Novato, CA 94945.

**2. Roll Call**

**PRESENT:** Bill Long, Chair, Novato Sanitary District  
Keith Caldwell, Vice-Chair, Napa County  
Valerie Brown, Sonoma Valley County Sanitation District (arrived at 9:35 a.m.)  
Larry Loder, Las Gallinas Valley Sanitary District  
John Schoonover, North Marin Water District  
David Rabbitt, Sonoma County Water Agency  
Jill Techel, Napa Sanitation District

**ABSENT:** None

**OTHERS**

<b>PRESENT:</b> Chuck Weir, Program Manager	RMC
Marc Bautista	Sonoma County Water Agency
Kevin Booker	Sonoma County Water Agency
Ginger Bryant	Bryant & Associates
Tim Healy	Napa Sanitation District
Beverly James	Novato Sanitary District
Pam Jeane	Sonoma Valley County Sanitation District
Drew McIntyre	North Marin Water District
Phillip Miller	Napa County
Monica Oakley	RMC
Pilar Oñate-Quintana	KP Public Affairs
Jim O'Toole	ESA
Michael Savage	CDM
Renee Webber	Sonoma County Water Agency
Mark Williams	Las Gallinas Valley Sanitary District

**3. Public Comment**

No members of the public addressed the Board.

**4. Introductions**

As there were no new persons in attendance, introductions were not made.

**5. Board Meeting Minutes of August 15, 2011**

A motion by Director Schoonover, seconded by Director Caldwell to approve the August 15, 2011 minutes was unanimously approved.

## **6. Report from the Program Manager**

### **6.a Consultant Progress Reports**

The Program Manager noted that this month's report included the October 2011 Progress Reports from the consultant team.

## **7. Budget Summary – Period Ending September 30, 2011**

The Board reviewed the first quarter budget summary for the period ending September 30, 2011.

## **8. American Recovery and Reinvestment Act and Title XVI Projects and Schedule Updates**

Michael Savage reviewed the schedule and status of member agency projects funded through ARRA. Chair Long asked for an update on approved federal funds to date. Ginger Bryant and Kevin Booker responded that NBWRA has been approved for approximately \$7.3 million in ARRA funding and \$1.6 million in Water SMART grants.

## **9. Hearing on Adoption of Conflict of Interest**

### **10. Close Hearing on Adoption of Conflict of Interest Code**

### **11. Resolution Adopting the NBWRA Conflict of Interest**

The Program Manager noted that there are still outstanding issues with the Fair Political Practices Commission regarding NBWRA's status and the adoption of a Conflict of Interest Code. He recommended that Item Nos. 9, 10, and 11 be continued to the February 27, 2012 meeting. A motion by Director Schoonover, seconded by Director Caldwell to continue Item Nos. 9, 10, and 11 to the February 27, 2012 meeting was unanimously approved.

## **12. Report on United States Bureau of Reclamation Commissioner's Tour of North Bay Water Reuse Program**

Ginger Bryant gave a PowerPoint presentation of the tour with Commissioner Mike Connor on November 9, 2011. The presentation included pictures of various project sites as well as attendees. She noted that the Commissioner was very impressed with the scale and scope of the projects.

## **13. Resolution Authorizing Sonoma County Water Agency to apply for a WaterSMART Grant on behalf of the NBWRA Member Agencies.**

There was discussion regarding the cost and process for submitting a WaterSMART grant application. Director Brown requested information on the history of funding for the Napa Salt Marsh Project. A motion by Director Techel, seconded by Director Brown approving a Resolution Authorizing Sonoma County Water Agency to apply for a WaterSMART Grant on behalf of the NBWRA Member Agencies was unanimously approved.

## **14. Federal Funding Update**

Ginger Bryant provided an update on federal funding for the Board.

**15. State Funding Update**

Pilar Oñate-Quintana provided an update on the status of State funding, including the Integrated Regional Water Management Program, and legislation of interest to NBWRA as described in the Agenda packet.

**16. Adjournment**

There being no further business, Chair Long adjourned the meeting at 10:01 a.m.

Minutes approved by the Board on February 27, 2012.

A handwritten signature in black ink that reads "Charles V. Weir". The signature is written in a cursive style with a large, prominent "C" and "W".

Charles V. Weir  
Program Manager