

**North Bay Water Reuse Authority
Board of Directors Meeting
Phase 1 Minutes
February 27, 2012**

1. Call to Order

Chair Long called the meeting to order at 9:34 a.m. on Monday, February 27, 2012 at the Novato Sanitary District Boardroom, 500 Davidson Street, Novato, CA 94945.

2. Roll Call

PRESENT: Bill Long, Chair, Novato Sanitary District
Keith Caldwell, Vice-Chair, Napa County
Valerie Brown, Sonoma Valley County Sanitation District
Larry Loder, Las Gallinas Valley Sanitary District
John Schoonover, North Marin Water District

ABSENT: David Rabbitt, Sonoma County Water Agency
Jill Techel, Napa Sanitation District

OTHERS

PRESENT: Chuck Weir, Program Manager	RMC
Marc Bautista	Sonoma County Water Agency
Jack Baker	North Marin Water District
Kevin Booker	Sonoma County Water Agency
Bill Brook	CDM Smith
Ginger Bryant	Bryant & Associates
Beverly James	Novato Sanitary District
Pam Jeane	Sonoma Valley County Sanitation District
Andria Loutsch	CDM Smith
Susan McGuire	Las Gallinas Valley Sanitary District
Drew McIntyre	North Marin Water District
Mark Millan	Data Instincts
Phillip Miller	Napa County
Steve Moore	City of American Canyon
Pilar Oñate-Quintana	The Oñate Group
Jim O'Toole	ESA
Michael Savage	CDM Smith
Rem Scherzinger	City of Petaluma
Jeff Tucker	Napa Sanitation District
Renee Webber	Sonoma County Water Agency
Mark Williams	Las Gallinas Valley Sanitary District

3. Public Comment

No members of the public addressed the Board.

4. Introductions

The Board members introduced themselves.

5. Election of Officers for 2012

A motion by Director Brown, seconded by Director Long to elect Keith Caldwell as Chair and David Rabbitt as Vice-Chair was unanimously approved. Newly elected Chair Caldwell ran the meeting from this point forward.

6. Board Meeting Minutes of November 14, 2011

A motion by Director Schoonover, seconded by Director Long to approve the November 14, 2011 minutes was unanimously approved.

7. Report from the Program Manager

7.a Consultant Progress Reports

The Program Manager noted that this month's report included the January 2012 Progress Reports from the consultant team.

8. Budget Summary – Period Ending December 31, 2011

The Board reviewed the second quarter budget summary for the period ending December 31, 2011.

9. American Recovery and Reinvestment Act and Title XVI Projects and Schedule Updates

The Board reviewed the ARRA Schedule, Funding Matrix, and WateReuse Conference paper. The Board was very pleased with the paper as it documented how far the program has evolved in the last five years.

10. Hearing on Adoption of Conflict of Interest

Chair Caldwell opened the public hearing. No members of the public provided comments.

11. Close Hearing on Adoption of Conflict of Interest Code

Chair Caldwell closed the public hearing.

12. Resolution Adopting the NBWRA Conflict of Interest

A motion by Director Schoonover, seconded by Director Brown to close the public hearing on the Conflict of Interest Code and to approve the Resolution Adopting the NBWRA Conflict of Interest Code was unanimously approved.

13. Report on United States Bureau of Reclamation Regional Director's Tour of North Bay Water Reuse Program

Ginger Bryant provided a summary of Director Dan Glaser's tour on February 18, 2012. Director Long and Chair Caldwell also commented on the success of the tour. All participants were impressed with Director Glaser's knowledge and interest in the program. Bryant noted that Director Glaser indicated he would attend meetings with NBWRA representatives when they met with U.S. Bureau of Reclamation in Washington D.C. this week.

14. Federal Funding Update

Ginger Bryant provided an update on federal funding for the Board. She noted that prospects for the WaterSMART Grant looked good. She also provided an overview of plans for meetings in Washington D.C. this week.

15. State Funding Update

Pilar Oñate-Quintana provided an update on the status of State funding, and the status of WateReuse legislation. The bill is AB2398 (Heuso) and was introduced on February 24, 2012. A hearing will be held on March 20, 2012. The hearing will review three case studies including San Diego, Orange County, and NBWRA. A motion by Director Long, seconded by Director Schoonover delegating the responsibility for reviewing and recommending an NBWRA position on the bill to the TAC was unanimously approved. Director Brown requested that the Board be kept updated on the bill so that the Counties could ask their cities to support the bill.

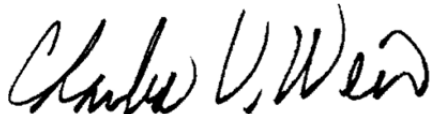
16. Outreach Program Update

Mark Millan, Data Instincts, provided a presentation of their efforts to update NBWRA's outreach and collateral materials including, brochures, the website, and letterhead. The Board was pleased with the new look and provided feedback.

17. Adjournment

There being no further business, Chair Caldwell adjourned the meeting at 10:06 a.m.

Minutes approved by the Board on May 21, 2012.



Charles V. Weir
Program Manager