

**NORTH BAY WATER REUSE AUTHORITY
TECHNICAL ADVISORY COMMITTEE**

Agenda – Phase 1

Monday, February 27, 2012

11:00 (time approximate, meeting will start 15 minutes after Board meetings)

Novato Sanitary District
500 Davidson Street
Novato, CA 94945

| | | | |
|-------------------------------|-----|-------------|--|
| | 1. | | Call to Order and Self Introductions |
| | 2. | Action | Approval of Agenda |
| | 3. | | Public Comments |
| Pages 2 - 4 | 4. | Action | Consent Items a. Minutes January 23, 2012 |
| Page 5 Pages 6 - 7 | 5. | Information | Report from the Program Manager a. Action Items from January 23, 2012 Meeting |
| | 6. | Information | Review of February 27, 2012 Board Meeting |
| Pages 8 - 23 | 7. | Action | Report From the Finance Committee |
| Pages 24 - 25 | 8. | Information | Consultant Cost Summary through January 31, 2012 |
| | 9. | Information | Status of WaterSMART Grants and Applications |
| | 10. | Information | ARRA Projects Report |
| | 11. | Information | Federal Legislative Update |
| | 12. | Information | State Legislative Update |
| | 13. | Information | Proposition 84 – Integrated Regional Water Management Program Update and Status |
| Page 26 | 14. | Information | EIR/EIS Issues Update |
| | 15. | Information | Outreach Program Report |
| | 16. | Information | Items from Committee, Agency Staff, or Consultants |
| | 17. | Information | Items for Next Agenda (April 16, 2012, Novato Sanitary District) |

The North Bay Water Reuse Authority complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Please contact **Chuck Weir** at **510-410-5923** with any questions.

**North Bay Water Reuse Authority
Technical Advisory Committee
Phase 1 Minutes
January 23, 2012**

1. Call to Order and Self Introductions

Chair James called the Technical Advisory Committee (TAC) meeting to order at 9:30 a.m. on Monday, January 23, 2012. The meeting was held at Novato Sanitary District, 500 Davidson Street, Novato, CA 94945.

Committee Members Present

| | |
|---------------------|---------------------------------------|
| Chair Beverly James | Novato Sanitary District |
| Pam Jeane | Sonoma Valley CSD |
| Drew McIntyre | North Marin Water District |
| Tim Healy | Napa Sanitation District |
| Phillip Miller | Napa County |
| Renee Webber | Sonoma County Water Agency |
| Mark Williams | Las Gallinas Valley Sanitary District |

Others Present

| | |
|-----------------------------|---------------------------------------|
| Chuck Weir, Program Manager | RMC |
| Marc Bautista | Sonoma County Water Agency |
| Susan Bookmyer | Sonoma County Water Agency |
| Bill Brick | CDM Smith |
| Ginger Bryant | Bryant & Associates |
| Barry Dugan | Data Instincts |
| Andria Loutsch | CDM Smith |
| Susan McGuire | Las Gallinas Valley Sanitary District |
| Mark Millan | Data Instincts |
| Monica Oakley | RMC |
| Jim O'Toole | ESA |
| Pilar Oñate-Quintana | The Oñate Group |
| Michael Savage | CDM Smith |
| Pam Tuft | City of Petaluma |

2. Approval of the Agenda

The Agenda was unanimously approved as presented.

3. Public Comments

There were no public comments.

4. Consent Items:

a. Minutes, November 14, 2011

The minutes were unanimously approved as presented.

5. Report from the Program Manager

a. Action Items from November 14, 2011 meeting

A list of action items, including task, responsible party, due date, status, and completion date was included in the packet. All items are either complete or in process. Renee Webber noted that the item related to the history of the Napa Salt Marsh Project has not been completed. The Program Manager noted that that description should have been for the technical memo related to Los Carneros Water District.

6. FY2011/12 Financial Report – December 31, 2011

The Program Manager discussed a meeting with staff from Sonoma County Water Agency and a recommendation to appoint a Finance Committee. The TAC also reviewed the consultant cost tracking summary and the member agency funding summary. As an action item, the Chair appointed a Finance Committee to include Drew McIntyre, Jeff Tucker, and Susan McGuire. The Program Manager will contact everyone to set up the first meeting.

7. Status of WaterSMART Grant Applications

Andria Loutsch discussed the WaterSMART grant application for \$4,000,000 that was submitted to U.S. Bureau of Reclamation (USBR) on January 17, 2012. She thanked everyone for their assistance in providing information to complete the application. USBR is expected to announce awards by the end of May 2012. If NBWRA receives an award it would be for the period October 1, 2012 to September 30, 2014.

8. ARRA Projects Report

- a. Andria Loutsch reviewed the current Project Schedule. TAC members provided a verbal update on the status of their projects.
- b. Drew McIntyre, Mark Williams, and Tim Healy expressed a desire to request an extension beyond September 30, 2012 for their current projects. As an action item, Andria Loutsch and Kevin Booker will set up a conference call to discuss an extension.

9. Federal Legislative Update

Ginger Bryant provided an update and noted that a trip to Washington D.C. is tentatively scheduled for March 7-9, 2012.

10. State Legislative Update

Pilar Oñate-Quintana provided an update on state issues including the Water Bond and Water Commission. She also described proposed legislation from WaterReuse and distributed copies to the TAC. As an action item, comments on the proposed legislation are to be provided to her. She will work with the Program Manager to prepare an action item for the Board of Directors meeting on February 27, 2012. This will include letters of support from NBWRA and the Member Agencies.

11. Proposition 84 – Integrated Regional Water Management Program Update and Status

Pilar Oñate-Quintana provided an update.

12. EIR/EIS Issues Update

Jim O'Toole provided an update for the TAC. He noted that ESA is running short on budget and will work with the Program Manager to determine if a budget amendment is needed.

13. Outreach Program Report – Transition to Data Instincts

Mark Millan and Barry Dugan provided an update for the TAC, including plans to transition website materials.

14. Items from Committee, Agency Staff, or Consultants

Chair James provided an update on BACWA Water Recycling activities. Marc Bautista indicated that consultant scopes and costs for FY2012/13 are due to Kevin Booker by March 31, 2012

15. Items for Next Agenda (Next Meeting February 27, 2012)

The next meeting will be held at Novato Sanitary District, 600 Davidson Street, Novato, CA on February 27, 2012.

Action items resulting from the TAC meeting include:

- a. Set up Finance Committee meeting to include Drew McIntyre, Jeff Tucker, Susan McGuire, Program Manager, and SCWA staff.
- b. Set up a conference call to discuss a possible extension beyond the ARRA deadline of September 30, 2012.
- c. Review WateReuse proposed legislation and provide comments to Pilar Oñate-Quintana. Prepare an action item, including draft support letters for the Board of Directors at the February 27, 2012 meeting.
- d. Review environmental consultant costs and determine if a budget amendment is required.

Chair James adjourned the meeting at 10:44 a.m.

NEXT MEETING INFORMATION: Next meeting will be at Novato Sanitary District, 600 Davidson Street, Novato, CA on February 27, 2012.

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Agenda Explanation
North Bay Water Reuse Authority
Technical Advisory Committee
February 27, 2012

ITEM NO. 5 REPORT FROM THE PROGRAM MANAGER

The January 2012 Report from the Program Manager includes the following items:

Item No. 5.a Status of Action Items from the January 23, 2012 Meeting

Page 1

Agenda Explanation
North Bay Water Reuse Authority
Technical Advisory Committee
February 27, 2012

ITEM NO. 5.a STATUS OF ACTION ITEMS FROM JANUARY 23, 2012 MEETING

Action Requested: None at this time.

Attached is a summary of the action items following the January 23, 2012 TAC meeting. It was distributed following the meeting and has been updated for the February 27, 2012 meeting. The list includes task, responsible party, due date, status, and completion date. All items are either complete or in progress.

Meeting Date: January 23, 2012

NBWR Board and TAC Short-Term Action Item List

| Task | Phase | Responsible Party | Due Date | Status | Completion Date |
|--|-------|---------------------------|------------|--|-----------------|
| Set up Finance Committee meeting to include Drew McIntyre, Jeff Tucker, Susan McGuire, Program Manager, and SCWA staff. | 1 & 2 | Weir | 1/27/2012 | Completed. First meeting held February 9, 2012. Refer to Report from Committee in February 27, 2012 TAC Agenda Packet. | 2/9/2012 |
| Prepare a presentation, report to the Board, and recommendation to the Board for the February 27, 2012 meeting to approve setting the initiation fee initially at 1.7% and establishing negotiating teams on a county basis. | 2 | Weir and Savage | 2/15/2012 | Completed. Report included in February 27, 2012 Phase 2 Board Agenda Packet | 2/22/2012 |
| Set up a conference call to discuss a possible extension beyond the ARPA deadline of September 30, 2012. | 1 | Loutsch and Booker | 1/24/2012 | Completed. Per email from David White no extension will be allowed. | 1/24/2012 |
| Review WaterReuse proposed legislation and provide comments to Pilar Ofiate-Quintana. Prepare an action item, including draft support letters for the Board of Directors at the February 27, 2012 meeting. | 1 | TAC, and consultants | 1/30/2012 | Draft legislation reviewed and comments submitted to Pilar Ofiate-Quintana. Bill not yet introduced by WaterReuse so no letter of support prepared. Board requested to delegate review and recommendation to TAC once bill is introduced | 2/22/2012 |
| Review environmental consultant costs and determine if a budget amendment is required. | 1 | O'Toole and Weir | 2/15/2012 | Per Jim O'Toole, costs likely to meet budget | 1/23/2012 |
| Provide comments on the pipeline alignment maps to Bill Brick by Monday, January 30, 2012. Mark the maps draft or preliminary for use in NBWA presentation. | 2 | TAC and Brick | 1/30/2012 | Completed. New maps included in Phase 2 TAC Agenda packet for February 27, 2012 meeting | 1/30/2012 |
| Check the MOU to determine if Election of Officers should be on the February 23, 2012 Board Agenda | 1 & 2 | Weir | 1/23/2012 | Completed. MOU calls for election of officers at first meeting of the year. Agenda will include this as an action item. | 1/23/2012 |
| Provide history of funding for the Napa Salt Marsh Project for SCWA Board and forward to Program Manager for distribution to NBWRA Board | 1 | SCWA | 12/15/2011 | In progress. | |
| Prepare a Technical Memo outlining the process, schedule, and costs to merge Los Cameros Water District environmental work into NBWRA's EIR/EIS | 1 | Bryant | 12/15/2011 | Completed. Memo sent to member agencies December 5, 2012. | 12/5/2011 |
| Check with MMWD and BACWA regarding MMWD's \$500,000 IRWM allocation | 1 | TAC | 12/15/2011 | Completed. Inquiry to MMWD made 11/15/11 | |
| Resolve FPPC issues such that Board can adopt Conflict of Interest Code | 1 & 2 | Weir & SCWA Legal Counsel | 12/15/2011 | Completed. SCWA Legal Counsel sent Notice to FPPC on December 2, 2011. Approval of Code scheduled for February 27, 2012 Board meeting. No word from SCWA Legal Counsel as to status with FPPC. | 2/22/2012 |
| Reconcile costs through June 30, 2011 per MOU | 1 | Weir and Booker | 12/31/2011 | In progress. Finance Committee to review on March 29, 2012 and make recommendation to TAC at April 16, 2012 meeting. | |
| Continue Phase 2 Project Definition Tasks | 2 | Consultant Team | Various | In progress. | |
| Share notices regarding conference presentations and award programs with the TAC | 1 | All | Ongoing | | |
| The master schedule will be updated based on discussion and input from the Member Agencies. | 1 | O'Toole & Member Agencies | Ongoing | | |

ITEM NO. 7 REPORT FROM THE FINANCE COMMITTEE

Action Requested: That the TAC adopt a policy of having SCWA issue fiscal year assessment invoices to the member agencies by July 1 of each year and that all agencies pay the invoices by July 31 of each year.

The Finance Committee met at the Sonoma County Water Agency on February 9, 2012. Attendance included the following:

| | |
|----------------|---------------------------------------|
| Drew McIntyre | North Marin Water District |
| Jeff Tucker | Napa Sanitation District |
| Susan McGuire | Las Gallinas Valley Sanitary District |
| Kevin Booker | Sonoma County Water Agency |
| Susan Bookmyer | Sonoma County Water Agency |
| Lynne Rosselli | Sonoma County Water Agency |
| Dawn Krautner | Sonoma County Water Agency |
| Chuck Weir | NBWRA Program Manager |

The Finance Committee was established by the Technical Advisory Committee (TAC) on January 23, 2012. This was the first meeting of the Committee. A copy of the agenda packet is attached for the TAC's information. Significant items discussed by the Committee and recommendations included the following:

1. The schedule for budget planning is difficult to align with the needs of Sonoma County Water Agency (SCWA). Kevin Booker has requested that the consultants provide scopes and costs for FY2012/13 by March 31, 2012. Phase 1 should be similar to FY2011/12 with some modifications due to the anticipated closeout of American Recovery and Reinvestment Funding (ARRA) by December 31, 2012. ARRA projects must be completed by September 30, 2012 and all paperwork completed by December 31, 2012. Phase 2 will be more difficult to plan for and input from the TAC is needed to provide direction to the consultants. A phased approach including decision points is the likely result of the Phase 2 budget.
2. SCWA costs have been underestimated and are already nearing the budgeted amounts for both Phase 1 and Phase 2. Kevin Booker indicated that their budget for Phase 1 for next year will be \$150,000 as compared with \$75,000 in the current year. Phase 2 costs will also likely be doubled from \$40,000 to \$80,000.
3. Cash flow has been an issue for SCWA as their policies will not allow them to enter into an agreement without having the full funding in place. To resolve this issue, the Committee recommends that SCWA issue assessment invoices July 1 each year and that the agencies

pay those invoices within 30 days. This will allow SCWA to have consultant agreements in place by the end of July each year.

4. Interest rates are very low and the time required to allocate interest among the agencies exceeds the interest earned. The Committee concluded that interest should not be allocated to non-member agencies. There are two options for handling interest while rates are low. One would be to not allocate interest, but to leave it in the Trust and then return to the member agencies when the NBWRA Memorandum of Understanding (MOU) expires. A second alternative would be to credit earned interest to SCWA to offset administrative costs. SCWA staff will investigate these options and the Committee will discuss at its next meeting. Input from the TAC is also welcome.
5. The new agreement for outreach services does not separate tasks between Phase 1 and Phase 2. The Committee concluded that the large majority of outreach tasks through the rest of the fiscal year will be general and would not require distinguishing between Phase 1 and Phase 2. As long as tasks do not become specific to Phase 2 alone, there should be no issue through the rest of the fiscal year. The Committee agreed that the next agreement for FY12/13 would separate tasks between the two phases.
6. The MOU provides for a reconciliation and reassessment of costs from FY05/06 to FY10/11. Kevin Booker has a draft reconciliation which will be discussed by the Committee at its next meeting. The Committee will then make a recommendation to the TAC.
7. The Committee discussed potential modifications to the MOU when new members join NBWRA. The Committee also discussed potential benefits of NBWRA forming a Joint Powers Authority (JPA) which would streamline administrative processes and save administrative costs. Forming a JPA is a political issue and one that must be driven by the elected officials. The Committee noted that the current MOU is due to expire on November 3, 2013. Modifying the MOU or forming a JPA can be a time consuming process, so the Board will need to begin considering this issue before the end of 2012.
8. SCWA staff noted that SCWA internal auditors and the Bureau of Reclamation have questioned the consultant selection process. Last year the TAC evaluated all the consultants and the result is that a Request for Proposal (RFP) was issued for outreach services. The TAC will need to repeat this process and document the results for audit purposes. Additional RFP may need to be issued this year. The TAC will need to have this issue on its February 27, 2012 Agenda.
9. The Committee scheduled its next meeting for 9:30 a.m. on March 29, 2012 at Sonoma County Water Agency. Items to be discussed at the next meeting include the following:

- a. Separation of Phase 1 and Phase 2 Funds in the Trust
- b. Consultant costs for FY2011/12
- c. RFPs for consultants
- d. Handling of interest allocation
- e. Reconciliation and reassessment of costs from FY05/06 to FY10/11

Recommendation

The Finance Committee recommends that the TAC adopt a policy of having SCWA issue fiscal year assessment invoices to the member agencies by July 1 of each year and that all agencies pay the invoices by July 31 of each year.

**NORTH BAY WATER REUSE AUTHORITY
FINANCE COMMITTEE**

Agenda

Thursday, February 9, 2012
9:00 AM
Sonoma County Water Agency
404 Aviation Blvd., Sonoma, CA

1. Introductions
2. Approval of Agenda
3. Financial Reporting to Committee, TAC, and Board
 - a. SCWA Tracking (Attachment No. 1)
 - b. Program Manager Monthly Consultant Cost Tracking (Attachment No. 2)
4. Budget and Schedule (Attachment No. 3)
5. Consultant Agreements and Scheduling
6. Allocation of Costs
7. Outreach Consultant Costs
8. Potential Modifications to the MOU
9. Finance Committee Meetings
10. Other Issues
11. Adjourn

North Bay Water Reuse Authority

Monthly Project Cost Summary

Period Ending: **Through December 31, 2011**

I. TOTAL PROJECT COSTS

| A | B | C | D | C + D = E | F | G | F + G = H | E - H = I | J | F - J = K | % K/H |
|---|---------------------|--------------------|------------|--------------------|-------------------|--------------------|------------------|------------------|----------------|------------------|--------------|
| Project | Consultant | Original Budget | Amendments | Revised Budget | Original Contract | Contract Amendment | Total Contract | Uncommitted | Total Expenses | Remaining | % Avail. |
| Program Manager | RMC / Oakley Water | 111,000 | - | 111,000 | 111,000 | - | 111,000 | - | 17,918 | 93,082 | 83.9% |
| Program Development and Federal Funding | Bryant & Associates | 150,000 | - | 150,000 | 150,100 | (100) | 150,100 | (100) | 71,947 | 78,153 | 52.1% |
| Federal Authorizations and Appropriations | The Ferguson Group | 50,000 | - | 50,000 | 50,000 | - | 50,000 | - | - | 50,000 | 100.0% |
| Legislative/Program Development (State) | KP Public Affairs | 48,000 | - | 48,000 | 48,000 | - | 48,000 | - | 20,000 | 28,000 | 58.3% |
| Public Outreach | TBD | 86,600 | - | 86,600 | - | - | - | 86,600 | - | - | #DIV/0! |
| Engineering/Economic | CDM | 381,100 | - | 381,100 | 381,100 | - | 381,100 | - | 115,703 | 265,397 | 69.6% |
| Environmental | ESA | 40,000 | - | 40,000 | - | - | - | 40,000 | - | - | #DIV/0! |
| Admin Agency Services | SCWA/Misc | 115,000 | - | 115,000 | 115,000 | - | 115,000 | - | 113,580 | 1,420 | 1.2% |
| Ohlone Conservation | n/a | 40,250 | - | 40,250 | 40,250 | - | 40,250 | - | 40,250 | - | 0.0% |
| TOTAL BUDGET | | \$1,021,950 | \$0 | \$1,021,950 | \$895,450 | \$0 | \$895,450 | \$126,500 | 379,397 | \$516,053 | 50.5% |

Notes:

1. Uncommitted indicates either a contract has not been issued or an existing contract has not yet been amended per approved NBWRA FY Budgets.

2A. NBWRA Phase 1

| Project | Consultant | Original Budget | Amendments | Revised Budget | USBR Original | USBR Amended | USBR Revised | NBWRA Original | NBWRA Amended | NBWRA Revised |
|---|---------------------|------------------|------------|------------------|---------------|--------------|--------------|------------------|---------------|------------------|
| Program Manager | RMC/Oakley Water | 77,640 | - | 77,640 | - | - | - | 77,640 | - | 77,640 |
| Program Development and Federal Funding | Bryant & Associates | 60,000 | - | 60,000 | - | - | - | 60,000 | - | 60,000 |
| Federal Authorizations and Appropriations | The Ferguson Group | 50,000 | - | 50,000 | - | - | - | 50,000 | - | 50,000 |
| Legislative/Program Development (State) | KP Public Affairs | 48,000 | - | 48,000 | - | - | - | 48,000 | - | 48,000 |
| Public Outreach | TBD | 58,000 | - | 58,000 | - | - | - | 58,000 | - | 58,000 |
| Engineering/Economic | CDM | 85,000 | - | 85,000 | - | - | - | 85,000 | - | 85,000 |
| Environmental | ESA | 40,000 | - | 40,000 | - | - | - | 40,000 | - | 40,000 |
| Admin Agency Services | SCWA | 75,000 | - | 75,000 | - | - | - | 75,000 | - | 75,000 |
| Contingency | n/a | - | - | - | - | - | - | - | - | - |
| TOTAL BUDGET | | \$493,640 | \$0 | \$493,640 | \$0 | \$0 | \$0 | \$493,640 | \$0 | \$493,640 |

2B. NBWRA Phase 2

| Project | Consultant | Original Budget | Amendments | Revised Budget | USBR Original | USBR Amended | USBR Revised | NBWRA Original | NBWRA Amended | NBWRA Revised |
|---|---------------------|------------------|------------|------------------|---------------|--------------|--------------|------------------|---------------|------------------|
| Program Manager | RMC/Oakley Water | 33,360 | - | 33,360 | - | - | - | 75,000 | - | 75,000 |
| Program Development and Federal Funding | Bryant & Associates | 60,000 | - | 60,000 | - | - | - | 200,000 | - | 200,000 |
| Public Outreach | TBD | 28,600 | - | 28,600 | - | - | - | 35,000 | - | 35,000 |
| Engineering/Economic | CDM | 18,800 | - | 18,800 | - | - | - | 150,000 | - | 150,000 |
| Admin Agency Services | SCWA | 40,000 | - | 40,000 | - | - | - | 75,000 | - | 75,000 |
| TOTAL BUDGET | | \$180,760 | \$0 | \$180,760 | \$0 | \$0 | \$0 | \$535,000 | \$0 | \$535,000 |

North Bay Water Reuse Authority

Monthly Project Cost Summary

Period Ending:

Through December 31, 2011

2C. NBWRA Project Definition-Phase 2

| Project | Consultant | Original Budget | Amendments | Revised Budget | USBR Original | USBR Amended | USBR Revised | NBWRA Original | NBWRA Amended | NBWRA Revised |
|---|---------------------|------------------|------------|------------------|-----------------|--------------|-----------------|-----------------|---------------|-----------------|
| Program Development and Federal Funding | Bryant & Associates | 30,000 | - | 30,000 | 15,050 | - | 15,050 | 15,050 | - | 15,050 |
| Engineering/Economic | CDM | 136,400 | - | 136,400 | 68,200 | - | 68,200 | 68,200 | - | 68,200 |
| TOTAL BUDGET | | \$166,400 | \$0 | \$166,400 | \$83,250 | \$0 | \$83,250 | \$83,250 | \$0 | \$83,250 |

2D. ARRA Reporting-Phase 1

| Project | Consultant | Original Budget | Amendments | Revised Budget | USBR Original | USBR Amended | USBR Revised | NBWRA Original | NBWRA Amended | NBWRA Revised |
|----------------------|------------|------------------|------------|------------------|-----------------|--------------|-----------------|------------------|---------------|------------------|
| Engineering/Economic | CDM | 140,900 | - | 140,900 | 50,000 | - | 50,000 | 150,000 | - | 150,000 |
| TOTAL BUDGET | | \$140,900 | \$0 | \$140,900 | \$50,000 | \$0 | \$50,000 | \$150,000 | \$0 | \$150,000 |

2E. NBWRA Ohlone Conservation Bank-Phase 1

| Project | Consultant | Original Budget | Amendments | Revised Budget | USBR Original | USBR Amended | USBR Revised | NBWRA Original | NBWRA Amended | NBWRA Revised |
|---------------------|----------------------------|-----------------|------------|-----------------|---------------|--------------|--------------|-----------------|---------------|-----------------|
| | Napa Sanitation District | 537 | - | 537 | - | - | - | 537 | - | 537 |
| | Sonoma Valley CSD | 27,012 | - | 27,012 | - | - | - | 27,012 | - | 27,012 |
| | North Marin Water District | 12,701 | - | 12,701 | - | - | - | 12,701 | - | 12,701 |
| TOTAL BUDGET | | \$40,250 | \$0 | \$40,250 | \$0 | \$0 | \$0 | \$40,250 | \$0 | \$40,250 |

\$1,021,950

3. MEMBER AGENCIES FY 2011/2012

Through December 31, 2011

| NBWRA Agencies | Total Assessments | Assessments Paid | Assessments Due | Budgeted Expenses | Expense Ratio | Interest Earned | Expenses Paid | Member Balance |
|---------------------------------------|---------------------|-------------------|------------------|---------------------|---------------|-----------------|--------------------|-------------------|
| City of American Canyon | 9,250.00 | 9,250.00 | - | 9,250.00 | 0.9% | 6.77 | -1,608.06 | 7,648.71 |
| City of Petaluma | 9,250.00 | 9,250.00 | - | 9,250.00 | 0.9% | 6.77 | -1,608.06 | 7,648.71 |
| City of Sonoma | 4,150.00 | 4,150.00 | - | 4,150.00 | 0.4% | 6.77 | -721.45 | 3,435.31 |
| County of Marin | 9,250.00 | 9,250.00 | - | 9,250.00 | 0.9% | 1.02 | -1,608.06 | 7,642.96 |
| Valley of the Moon Water District | 1,400.00 | 1,400.00 | - | 1,400.00 | 0.1% | 3.04 | -243.38 | 1,159.65 |
| Las Gallinas Valley Sanitary District | 97,282.67 | 97,282.67 | - | 97,282.67 | 9.5% | 74.41 | -34,269.83 | 63,087.25 |
| Napa Sanitation District | 259,200.34 | 259,200.34 | - | 259,200.34 | 25.4% | 201.76 | -92,133.68 | 167,268.43 |
| Novato Sanitary District | 106,264.67 | 106,264.67 | - | 106,264.67 | 10.4% | 81.50 | -37,457.83 | 68,888.34 |
| Sonoma Valley CSD | 251,184.88 | 251,184.88 | - | 251,184.88 | 24.6% | 174.86 | -107,367.36 | 143,992.38 |
| Sonoma County Water Agency | 73,278.66 | 73,278.66 | - | 73,278.66 | 7.2% | 55.47 | -25,737.14 | 47,596.99 |
| County of Napa | 73,278.00 | - | 73,278.00 | 73,278.00 | 7.2% | -6.31 | -25,737.13 | -25,743.44 |
| North Marin Water District | 128,161.11 | 128,161.11 | - | 128,161.11 | 12.5% | 91.11 | -50,905.45 | 77,346.77 |
| Total | 1,021,950.33 | 948,672.33 | 73,278.00 | 1,021,950.33 | 100.0% | \$697.16 | -379,397.44 | 569,972.05 |

2011/12 Budget Allocations

PHASE 1

| As of July 2011 | Total Budget | Las Gallinas | | Napa | | Novato | | Sonoma Valley | | Sonoma County | | North Marin | |
|--|--------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|---------------|--------------|---------------|----------------|----------------|----------------|
| | | Sanitary District | Sanitation District | Sanitary District | Sanitation District | Sanitary District | Sanitation District | Water Agency | Water Agency | Water Agency | Water District | Water District | Water District |
| % Share of Benefit (2nd Amended MOU) | 493,640 | 4.890% | 37.760% | 6.720% | 31.870% | 0.000% | 0.000% | 0.000% | 18.760% | | | | |
| 1. CALCULATION OF ASSESSMENTS | | | | | | | | | | | | | |
| 25% Shared Equally | \$123,410.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 |
| 75% Benefit Based on 2nd Amended MOU | \$370,230.00 | \$18,104.25 | \$139,798.85 | \$24,879.46 | \$117,992.30 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$69,455.15 |
| TOTAL BUDGET | \$493,640.00 | \$35,734.25 | \$157,428.85 | \$42,509.46 | \$135,622.30 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$17,630.00 | \$87,085.15 |
| 2. BUDGETED EXPENSE ITEM | | | | | | | | | | | | | |
| Program Manager | \$77,640 | \$5,620 | \$24,761 | \$6,686 | \$21,331 | \$2,773 | \$2,773 | \$2,773 | \$2,773 | \$2,773 | \$2,773 | \$2,773 | \$13,697 |
| Legislative/Program Development (Federal) | \$60,000 | \$4,343 | \$19,135 | \$5,167 | \$16,484 | \$2,143 | \$2,143 | \$2,143 | \$2,143 | \$2,143 | \$2,143 | \$2,143 | \$10,585 |
| Legislative/Program Development (Federal) Fe | \$50,000 | \$3,619 | \$15,946 | \$4,306 | \$13,737 | \$1,786 | \$1,786 | \$1,786 | \$1,786 | \$1,786 | \$1,786 | \$1,786 | \$8,821 |
| Legislative/Program Development (State) | \$48,000 | \$3,475 | \$15,308 | \$4,133 | \$13,187 | \$1,714 | \$1,714 | \$1,714 | \$1,714 | \$1,714 | \$1,714 | \$1,714 | \$8,468 |
| Public Outreach | \$58,000 | \$4,199 | \$18,497 | \$4,995 | \$15,935 | \$2,071 | \$2,071 | \$2,071 | \$2,071 | \$2,071 | \$2,071 | \$2,071 | \$10,232 |
| Engineering | \$85,000 | \$6,153 | \$27,108 | \$7,320 | \$23,353 | \$3,036 | \$3,036 | \$3,036 | \$3,036 | \$3,036 | \$3,036 | \$3,036 | \$14,995 |
| Environmental | \$40,000 | \$2,896 | \$12,757 | \$3,445 | \$10,990 | \$1,429 | \$1,429 | \$1,429 | \$1,429 | \$1,429 | \$1,429 | \$1,429 | \$7,057 |
| Admin Agency Services | \$75,000 | \$5,429 | \$23,919 | \$6,459 | \$20,605 | \$2,679 | \$2,679 | \$2,679 | \$2,679 | \$2,679 | \$2,679 | \$2,679 | \$13,231 |
| TOTAL CONSULTANT BUDGET | \$493,640 | \$35,734 | \$157,429 | \$42,509 | \$135,622 | \$17,630 | \$17,630 | \$17,630 | \$17,630 | \$17,630 | \$17,630 | \$17,630 | \$87,085 |

PHASE 1 - ARRA

| As of July 2011 | Total Budget | Las Gallinas | | Napa | | Novato | | Sonoma Valley | | Sonoma County | | North Marin | |
|--------------------------------------|--------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|---------------|--------------|---------------|----------------|----------------|----------------|
| | | Sanitary District | Sanitation District | Sanitary District | Sanitation District | Sanitary District | Sanitation District | Water Agency | Water Agency | Water Agency | Water District | Water District | Water District |
| % Share of Benefit (2nd Amended MOU) | 140,900 | 4.890% | 37.760% | 6.720% | 31.870% | 0.000% | 0.000% | 0.000% | 18.760% | | | | |
| 1. CALCULATION OF ASSESSMENTS | | | | | | | | | | | | | |
| 25% Shared Equally | \$35,225.00 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 |
| 75% Benefit Based on 2nd Amended MOU | \$105,675.00 | \$5,167.51 | \$39,902.88 | \$7,101.36 | \$33,678.62 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$19,824.63 |
| TOTAL BUDGET | \$140,900.00 | \$10,199.65 | \$44,935.02 | \$12,133.50 | \$38,710.77 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$5,032.14 | \$24,856.77 |
| 2. BUDGETED EXPENSE ITEM | | | | | | | | | | | | | |
| Engineering | \$140,900 | \$10,200 | \$44,935 | \$12,134 | \$38,711 | \$5,032 | \$5,032 | \$5,032 | \$5,032 | \$5,032 | \$5,032 | \$5,032 | \$24,857 |
| TOTAL CONSULTANT BUDGET | \$140,900 | \$10,200 | \$44,935 | \$12,134 | \$38,711 | \$5,032 | \$5,032 | \$5,032 | \$5,032 | \$5,032 | \$5,032 | \$5,032 | \$24,857 |

PHASE 1 - Ohlone Conservation Credits

| As of July 2011 | Total Budget | Las Gallinas | | Napa | | Novato | | Sonoma Valley | | Sonoma County | | North Marin | |
|--|--------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|---------------|--------------|---------------|----------------|----------------|----------------|
| | | Sanitary District | Sanitation District | Sanitary District | Sanitation District | Sanitary District | Sanitation District | Water Agency | Water Agency | Water Agency | Water District | Water District | Water District |
| % Share of Benefit (2nd Amended MOU) | 40,250 | 4.890% | 37.760% | 6.720% | 31.870% | 0.000% | 0.000% | 0.000% | 18.760% | | | | |
| 1. CALCULATION OF ASSESSMENTS | | | | | | | | | | | | | |
| Shared Equally amongst 6 Member Agencies | \$40,250.00 | \$0.00 | \$536.67 | \$0.00 | \$27,012.22 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$12,701.11 |
| TOTAL BUDGET | \$40,250.00 | \$0.00 | \$536.67 | \$0.00 | \$27,012.22 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$12,701.11 |
| Percentages for Ongoing NBWRA Costs | | | | | | | | | | | | | |
| | | 7.24% | 31.89% | 8.61% | 27.47% | 3.57% | 3.57% | 3.57% | 3.57% | 3.57% | 3.57% | 3.57% | 17.64% |
| | | | | | | | | | | | | | 100.00% |

PHASE 2

| | Total Budget | Las Gallinas Sanitary District | Napa Sanitation District | Novato Sanitary District | Sonoma Valley County Sanitation District | Sonoma County Water Agency | Napa County | North Marin Water District | % of Share of Benefit (2nd Amended MOU) |
|--|--------------|--------------------------------|--------------------------|--------------------------|--|----------------------------|-------------|----------------------------|---|
| As of July 2011 | 180,760 | | | | | | | | 0.000% |
| % Share of Benefit (2nd Amended MOU) | | 16.667% | 16.667% | 16.667% | 16.667% | 16.667% | 16.667% | 16.667% | 0.000% |
| 1. CALCULATION OF ASSESSMENTS | | | | | | | | | |
| Shared Equally amongst 6 Member Agencies | \$180,760.00 | \$30,126.67 | \$30,126.67 | \$30,126.67 | \$30,126.67 | \$30,126.67 | \$30,126.67 | \$30,126.67 | N/A |
| TOTAL BUDGET | \$180,760.00 | \$30,126.67 | \$30,126.67 | \$30,126.67 | \$30,126.67 | \$30,126.67 | \$30,126.67 | \$30,126.67 | \$0.00 |
| 2. BUDGETED EXPENSE ITEM | | | | | | | | | |
| Program Manager | \$33,360 | \$5,560 | \$5,560 | \$5,560 | \$5,560 | \$5,560 | \$5,560 | \$5,560 | N/A |
| Legislative/Program Development (Federal) | \$60,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | N/A |
| Legislative/Program Development (Federal) Fe | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | N/A |
| Legislative/Program Development (State) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | N/A |
| Public Outreach | \$28,600 | \$4,767 | \$4,767 | \$4,767 | \$4,767 | \$4,767 | \$4,767 | \$4,767 | N/A |
| Engineering | \$18,800 | \$3,133 | \$3,133 | \$3,133 | \$3,133 | \$3,133 | \$3,133 | \$3,133 | N/A |
| Environmental | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | N/A |
| Admin Agency Services | \$40,000 | \$6,667 | \$6,667 | \$6,667 | \$6,667 | \$6,667 | \$6,667 | \$6,667 | N/A |
| TOTAL CONSULTANT BUDGET | \$180,760 | \$30,127 | \$30,127 | \$30,127 | \$30,127 | \$30,127 | \$30,127 | \$30,127 | \$0 |

Phase 2 - Project Definition

| | Total Budget | Las Gallinas Sanitary District | Napa Sanitation District | Novato Sanitary District | Sonoma Valley County Sanitation District | Sonoma County Water Agency | Napa County | North Marin Water District | City of Petaluma | Marin County | City of American Canyon | Valley of the Moon Water District | City of Sonoma | USBR | |
|--|--------------|--------------------------------|--------------------------|--------------------------|--|----------------------------|-------------|----------------------------|------------------|--------------|-------------------------|-----------------------------------|----------------|-------------|--|
| As of July 2011 | 166,500 | | | | | | | | | | | | | | |
| % Share of Benefit (2nd Amended MOU) | | 13.889% | 13.889% | 13.889% | 10.556% | 13.889% | 13.889% | NA | 5.556% | 5.556% | 5.556% | 0.841% | 2.492% | 50.000% | |
| 1. CALCULATION OF ASSESSMENTS | | | | | | | | | | | | | | | |
| Shared Equally amongst 9 Agencies + USBR | \$133,200.00 | \$23,125.00 | \$23,125.00 | \$23,125.00 | \$17,575.00 | \$23,125.00 | \$23,125.00 | NA | \$9,250.00 | \$9,250.00 | \$9,250.00 | \$1,400.00 | \$4,150.00 | \$66,600.00 | |
| Shared Equally amongst 9 Agencies + USBR | \$33,300.00 | \$23,125.00 | \$23,125.00 | \$23,125.00 | \$17,575.00 | \$23,125.00 | \$23,125.00 | NA | \$9,250.00 | \$9,250.00 | \$9,250.00 | \$1,400.00 | \$4,150.00 | \$16,650.00 | |
| TOTAL BUDGET | \$166,500.00 | \$23,125.00 | \$23,125.00 | \$23,125.00 | \$17,575.00 | \$23,125.00 | \$23,125.00 | \$0.00 | \$9,250.00 | \$9,250.00 | \$9,250.00 | \$1,400.00 | \$4,150.00 | \$16,650.00 | |
| 2. BUDGETED EXPENSE ITEM | | | | | | | | | | | | | | | |
| Program Manager (Bryant) | \$30,000 | \$4,167 | \$4,167 | \$4,167 | \$3,167 | \$4,167 | \$4,167 | N/A | \$1,667 | \$1,667 | \$1,667 | \$252 | \$748 | \$15,000 | |
| Engineering (CDM) | \$136,400 | \$18,944 | \$18,944 | \$18,944 | \$14,398 | \$18,944 | \$18,944 | N/A | \$1,667 | \$1,667 | \$1,667 | \$252 | \$748 | \$68,200 | |
| TOTAL CONSULTANT BUDGET | \$166,400 | \$23,111 | \$23,111 | \$23,111 | \$17,564 | \$23,111 | \$23,111 | \$0 | \$3,333 | \$3,333 | \$3,333 | \$505 | \$1,495 | \$83,200 | |
| | \$347,160 | | | | | | | | | | | | | | |
| | 1,022,050 | | | | | | | | | | | | | | |

North Bay Water Reuse Authority
Interest Allocation

| | | | |
|--------------------------------|----------------------|------|-----------|
| Interest 1st Qtr 391029 | \$ 952.57 | | |
| FY2011/12-Phase 1 | 15,850,672.26 | 40% | \$ 384.25 |
| FY2011/12-Phase 2 | 4,467,849.34 | 11% | \$ 108.31 |
| FY2011/12-Phase 1 ARRA | 4,638,538.14 | 12% | \$ 112.45 |
| FY2011/12-Phase 2 Proj Def | 3,801,700.38 | 10% | \$ 92.16 |
| FY 2005/12 Phase 1 | 5,477,470.18 | 14% | \$ 132.78 |
| FY 2005/12 Phase 2 | 5,058,633.63 | 13% | \$ 122.63 |
| | <u>39,294,863.93</u> | 100% | \$ 952.57 |

Balance 9/30/11
Total Current Share 905,164.49
391029 Famis-Cash on Hand **905,164.46**
 0.03

FY 2011/12 PHASE 1

Fiscal Quarter Ending: **9/30/2011**
 Interest Earned: **\$ 384.25**

| <u>Member</u> | <u>Current Share</u> | <u>Ratio**</u> | <u>Interest Earned</u> |
|----------------------|----------------------|----------------|------------------------|
| Las Gallinas | 33,914.65 | 8% | 28.95 |
| Napa San | 149,440.32 | 33% | 127.55 |
| Novato | 40,344.78 | 9% | 34.44 |
| SVCSD | 128,717.49 | 29% | 109.86 |
| SCWA | 16,733.70 | 4% | 14.28 |
| Napa Cty | (1,611.15) | 0% | (1.38) |
| North Marin Wtr | 82,644.94 | 18% | 70.54 |
| Current Cash Balance | 450,184.72 | 100% | 384.25 |

**per agreement

FY 2011/12 PHASE 2

Fiscal Quarter Ending: **9/30/2011**
 Interest Earned: **\$ 108.31**

| <u>Member</u> | <u>Current Share</u> | <u>Ratio**</u> | <u>Interest Earned</u> |
|----------------------|----------------------|----------------|------------------------|
| Las Gallinas | 24,965.31 | 21% | 22.60 |
| Napa San | 24,965.31 | 21% | 22.60 |
| Novato | 24,965.31 | 21% | 22.60 |
| SVCSD | 24,965.31 | 21% | 22.60 |
| SCWA | 24,965.31 | 21% | 22.60 |
| Napa Cty | (5,161.37) | -4% | (4.67) |
| North Marin Wtr | - | 0% | - |
| Current Cash Balance | 119,665.16 | 100% | 108.31 |

**per agreement

PHASE 2 Project Definition

Fiscal Quarter Ending: **9/30/2011**
 Interest Earned: **\$ 92.16**

PHASE 1 ARRA

Fiscal Quarter Ending: **9/30/2011**
 Interest Earned: **\$ 112.45**

| <u>Member</u> | <u>Current Share</u> | <u>Ratio**</u> | <u>Interest Earned</u> |
|----------------------|----------------------|----------------|------------------------|
| Las Gallinas | 10,199.65 | 8% | 8.44 |
| Napa San | 44,935.02 | 33% | 37.19 |
| Novato | 12,133.50 | 9% | 10.04 |
| SVCSD | 38,710.77 | 28% | 32.04 |
| SCWA | 5,032.14 | 4% | 4.16 |
| Napa Cty | - | 0% | - |
| North Marin Wtr | 24,856.77 | 18% | 20.57 |
| Current Cash Balance | 135,867.85 | 100% | 112.45 |

| <u>Member</u> | <u>Current Share</u> | <u>Ratio**</u> | <u>Interest Earned</u> |
|--------------------------|----------------------|----------------|------------------------|
| Las Gallinas | 19,415.28 | 16% | 14.43 |
| Napa San | 19,415.28 | 16% | 14.43 |
| Novato | 19,415.28 | 16% | 14.43 |
| SVCSD | 13,951.62 | 11% | 10.37 |
| SCWA | 19,415.28 | 16% | 14.43 |
| Napa Cty | (359.72) | 0% | (0.27) |
| North Marin Wtr | - | 0% | - |
| City of American Canyon | 9,106.11 | 7% | 6.77 |
| City of Petaluma | 9,106.11 | 7% | 6.77 |
| City of Sonoma | 9,106.11 | 7% | 6.77 |
| County of Marin | 1,378.22 | 1% | 1.02 |
| Valley of the Moon Water | 4,085.44 | 3% | 3.04 |
| Current Cash Balance | 124,035.01 | 100% | 92.16 |

PHASE 1 3967

Fiscal Quarter Ending: **9/30/2011**
 Interest Earned: **\$ 132.78**

| <u>Member</u> | <u>Current Share</u> | <u>Ratio**</u> | <u>Interest Earned</u> |
|----------------------|----------------------|----------------|------------------------|
| Las Gallinas | (3,078.10) | -5% | (6.78) |
| Napa San | 73,170.84 | 121% | 161.18 |
| Novato | (6,159.81) | -10% | (13.57) |
| SVCSD | (1,598.91) | -3% | (3.52) |
| SCWA | (2,056.36) | -3% | (4.53) |
| Current Cash Balance | 60,277.66 | | 132.78 |

PHASE 2 3967

Fiscal Quarter Ending: **9/30/2011**
 Interest Earned: **\$ 122.63**

| <u>Member</u> | <u>Current Share</u> | <u>Ratio**</u> | <u>Interest Earned</u> |
|----------------------|----------------------|----------------|------------------------|
| Las Gallinas | 2,669.11 | 18% | 21.63 |
| Napa San | 5,064.32 | 33% | 41.04 |
| Novato | 1,803.00 | 12% | 14.61 |
| SVCSD | 2,247.65 | 15% | 18.21 |
| SCWA | 3,350.01 | 22% | 27.13 |
| Current Cash Balance | 15,134.09 | 100% | 122.63 |

North Bay Water Reuse Authority
Interest Allocation

| | | | | |
|--------------------------------|----------------------|----------|----|---|
| Interest 2nd Qtr 391029 | \$ | - | | |
| FY2011/12-Phase 1 | 15,850,672.26 | 40% | \$ | - |
| FY2011/12-Phase 2 | 4,467,849.34 | 11% | \$ | - |
| FY2011/12-Phase 1 ARRA | 4,638,538.14 | 12% | \$ | - |
| FY2011/12-Phase 2 Proj Def | 3,801,700.38 | 10% | \$ | - |
| FY 2005/12 Phase 1 | 5,477,470.18 | 14% | \$ | - |
| FY 2005/12 Phase 2 | 5,058,633.63 | 13% | \$ | - |
| | <u>39,294,863.93</u> | 100% | \$ | - |

Balance 12/31/11

| | |
|----------------------------------|-------------------|
| Total Current Share | 682,601.28 |
| 391029 Famis-Cash on Hand | <u>682,601.25</u> |
| | 0.03 |

FY 2011/12 PHASE 1

Fiscal Quarter Ending: **12/31/2011**
Interest Earned: **\$ -**

| <u>Member</u> | <u>Current Share</u> | <u>Ratio**</u> | <u>Interest Earned</u> |
|----------------------|----------------------|----------------|------------------------|
| Las Gallinas | 26,091.65 | 8% | - |
| Napa San | 114,987.57 | 34% | - |
| Novato | 31,041.75 | 9% | - |
| SVCSD | 99,039.73 | 29% | - |
| SCWA | 12,875.35 | 4% | - |
| Napa Cty | (5,485.16) | -2% | - |
| North Marin Wtr | 63,586.66 | 19% | - |
| Current Cash Balance | <u>342,137.55</u> | 100% | - |

**per agreement

FY 2011/12 PHASE 2

Fiscal Quarter Ending: **12/31/2011**
Interest Earned: **\$ -**

| <u>Member</u> | <u>Current Share</u> | <u>Ratio**</u> | <u>Interest Earned</u> |
|----------------------|----------------------|----------------|------------------------|
| Las Gallinas | 13,916.07 | 26% | - |
| Napa San | 13,916.07 | 26% | - |
| Novato | 13,916.07 | 26% | - |
| SVCSD | 13,916.07 | 26% | - |
| SCWA | 13,916.07 | 26% | - |
| Napa Cty | (16,237.87) | -30% | - |
| North Marin Wtr | - | 0% | - |
| Current Cash Balance | <u>53,342.48</u> | 100% | - |

**per agreement

PHASE 2 Project Definition

Fiscal Quarter Ending: **12/31/2011**
Interest Earned: **\$ -**

| <u>Member</u> | <u>Current Share</u> | <u>Ratio**</u> | <u>Interest Earned</u> |
|--------------------------|----------------------|----------------|------------------------|
| Las Gallinas | 15,769.27 | 16% | - |
| Napa San | 15,769.27 | 16% | - |
| Novato | 15,769.27 | 16% | - |
| SVCSD | 11,180.06 | 11% | - |
| SCWA | 15,769.27 | 16% | - |
| Napa Cty | (4,020.42) | -4% | - |
| North Marin Wtr | - | 0% | - |
| City of American Canyon | 7,648.71 | 8% | - |
| City of Petaluma | 7,648.71 | 8% | - |
| City of Sonoma | 7,648.71 | 8% | - |
| County of Marin | 1,157.64 | 1% | - |
| Valley of the Moon Water | 3,431.58 | 4% | - |
| Current Cash Balance | <u>97,772.08</u> | 100% | - |

PHASE 1 ARRA

Fiscal Quarter Ending: **12/31/2011**
Interest Earned: **\$ -**

| <u>Member</u> | <u>Current Share</u> | <u>Ratio**</u> | <u>Interest Earned</u> |
|----------------------|----------------------|----------------|------------------------|
| Las Gallinas | 7,310.26 | 10% | - |
| Napa San | 22,595.51 | 29% | - |
| Novato | 8,161.25 | 11% | - |
| SVCSD | 19,856.54 | 26% | - |
| SCWA | 5,036.30 | 7% | - |
| Napa Cty | - | 0% | - |
| North Marin Wtr | 13,760.11 | 18% | - |
| Current Cash Balance | <u>76,719.98</u> | 100% | - |

PHASE 1 3967

Fiscal Quarter Ending: **12/31/2011**
Interest Earned: **\$ -**

| <u>Member</u> | <u>Current Share</u> | <u>Ratio**</u> | <u>Interest Earned</u> |
|----------------------|----------------------|----------------|------------------------|
| Las Gallinas | (3,084.88) | -5% | - |
| Napa San | 73,332.02 | 121% | - |
| Novato | (6,173.38) | -10% | - |
| SVCSD | (1,602.43) | -3% | - |
| SCWA | (2,060.89) | -3% | - |
| Current Cash Balance | <u>60,410.44</u> | | - |

PHASE 2 3967

Fiscal Quarter Ending: **12/31/2011**
Interest Earned: **\$ -**

| <u>Member</u> | <u>Current Share</u> | <u>Ratio**</u> | <u>Interest Earned</u> |
|----------------------|----------------------|----------------|------------------------|
| Las Gallinas | 8,502.21 | 16% | - |
| Napa San | 15,819.18 | 30% | - |
| Novato | 10,126.44 | 19% | - |
| SVCSD | 9,900.87 | 19% | - |
| SCWA | 7,870.06 | 15% | - |
| Current Cash Balance | <u>52,218.76</u> | 100% | - |

Attachment No. 1

Item No. 7

North Bay Water Reuse Authority
July 1, 2011 to Date Transaction Summary
as of September 30, 2011

FY2011/12 PHASE 1 - ARRA

| Date | Description | Amount | Las | | | | | North Marin Water Dist | |
|------------------------------|-------------------------------------|-----------------|-----------------|------------------|-----------------|------------------|-----------------|------------------------|------------------|
| | | | Galinas | Napa | Novato | SVCSD | SCWA | | Napa County |
| 7/1/2011 | Beginning Balance | - | - | - | - | - | - | - | |
| 8/22/2011 | Deposit-Napa San | 44,935.02 d | - | 44,935.02 | - | - | - | - | |
| 8/23/2011 | Deposit-SCWA | 5,032.14 d | - | - | - | - | 5,032.14 | - | |
| 8/23/2011 | Deposit-SVCSD | 38,710.77 d | - | - | - | 38,710.77 | - | - | |
| 8/25/2011 | Deposit-Novato | 12,133.50 d | - | - | 12,133.50 | - | - | - | |
| 9/1/2011 | Deposit-Las Galinas San | 10,199.65 d | 10,199.65 | - | - | - | - | - | |
| 9/9/2011 | Deposit-North Marin | 24,856.77 d | - | - | - | - | - | 24,856.77 | |
| 9/22/2011 | Camp Dresser McKee | (3,843.28) p c | (187.94) | (1,451.22) | (258.27) | (1,224.85) | - | (721.00) | |
| 10/3/2011 | Camp Dresser McKee | (1,544.31) p c | (75.52) | (583.13) | (103.78) | (492.17) | - | (289.71) | |
| 10/19/2011 | Interest Allocation | 112.45 i | 8.44 | 37.19 | 10.04 | 32.04 | 4.16 | 20.57 | |
| 12/2/2012 | Camp Dresser McKee | (13,065.90) p c | (638.92) | (4,933.68) | (878.03) | (4,164.10) | - | (2,451.16) | |
| 12/31/2011 | Camp Dresser McKee-Trust Pd FY11/12 | (40,806.83) p c | (1,995.45) | (15,408.66) | (2,742.22) | (13,005.14) | - | (7,655.36) | |
| Current NBWRA Balance | | | 7,310.26 | 22,595.51 | 8,161.25 | 19,856.54 | 5,036.30 | - | 13,760.11 |
| PENDING | | | - | - | - | - | - | - | - |
| PENDING | | | - | - | - | - | - | - | - |
| Projected Balance | | | 7,310.26 | 22,595.51 | 8,161.25 | 19,856.54 | 5,036.30 | - | 13,760.11 |

| NBWRA Reconciliation | | LG | Napa | Nov | SV | SCWA | Napa County | North Marin |
|----------------------|---------------|------------|-------------|------------|-------------|----------|-------------|-------------|
| | | 9.53% | 29.45% | 10.64% | 25.88% | 6.56% | 0.00% | 17.94% |
| Deposits | 135,867.85 d | 10,199.65 | 44,935.02 | 12,133.50 | 38,710.77 | 5,032.14 | - | 24,856.77 |
| Interest Earnings | 112.45 i | 8.44 | 37.19 | 10.04 | 32.04 | 4.16 | - | 20.57 |
| Payments | (59,260.32) p | (2,897.83) | (22,376.70) | (3,982.29) | (18,886.26) | - | - | (11,117.24) |
| | 76,719.98 | 7,310.26 | 22,595.51 | 8,161.25 | 19,856.54 | 5,036.30 | - | 13,760.11 |

| Vendor | Encumbrances | NBWRA Obligations | | | Expires | % Spent |
|------------------------------------|-------------------|-------------------|-------------|------------------|-----------|---------|
| | | Paid to date | Adjustments | Balance | | |
| Oakley Water Strategies Inc | - | - | - | - | 6/30/2012 | #DIV/0! |
| Bryant and Associates | - | - | - | - | 6/30/2012 | #DIV/0! |
| Ferguson Group | - | - | - | - | 6/30/2012 | #DIV/0! |
| KP Public Affairs | - | - | - | - | 6/30/2012 | #DIV/0! |
| (Public Outreach) | - | - | - | - | 6/30/2012 | #DIV/0! |
| Camp Dresser and McKee (CE120112A) | 140,900.00 | 59,260.32 | - | 81,639.68 | 6/30/2012 | 42% |
| ESA | - | - | - | - | 6/30/2012 | #DIV/0! |
| Contingency | - | - | - | - | 6/30/2012 | #DIV/0! |
| Total | 140,900.00 | 59,260.32 | - | 81,639.68 | | |

| | Unencumbered | Spent | Balance | % Spent |
|-----------------------|-------------------|------------------|------------------|---------|
| Admin Agency Services | - | - | - | #DIV/0! |
| Total | 140,900.00 | 59,260.32 | 81,639.68 | |

| | | |
|-----------------------------|----|------------------|
| Ohlone Conservation Credits | oc | - |
| Miscellaneous Expenses | m | - |
| Total Expenses | | 59,260.32 |

Attachment No. 1

Item No. 7

North Bay Water Reuse Authority
July 1, 2011 to Date Transaction Summary
as of September 30, 2011

FY 2011/12 PHASE 2

| Date | Description | Amount | | Las | | | | | | North Marin Water Dist | |
|------------------------------|----------------------------------|-------------|-----|------------------|------------------|------------------|------------------|------------------|------------------|------------------------|------------|
| | | | | Galinas | Napa | Novato | SVCS | SCWA | Napa County | | |
| 7/1/2011 | Beginning Balance | - | | | | | | | | | |
| 7/28/2011 | Equipment | (48.00) | p m | (8.00) | (8.00) | (8.00) | (8.00) | (8.00) | (8.00) | (8.00) | |
| 7/28/2011 | SCWA Labor | (2,769.20) | p a | (461.53) | (461.53) | (461.53) | (461.53) | (461.53) | (461.53) | (461.53) | (2,817.20) |
| 8/9/2011 | SCWA Labor | (2,205.06) | p a | (367.51) | (367.51) | (367.51) | (367.51) | (367.51) | (367.51) | (367.51) | |
| 8/16/2011 | Bryant & Associates | (4,995.00) | p b | (832.50) | (832.50) | (832.50) | (832.50) | (832.50) | (832.50) | (832.50) | |
| 8/22/2011 | SCWA Labor | (2,635.53) | p a | (439.26) | (439.26) | (439.26) | (439.26) | (439.26) | (439.26) | (439.26) | |
| 8/22/2011 | Deposit-Napa San | 30,126.67 | d | - | 30,126.67 | - | - | - | - | - | |
| 8/23/2011 | Deposit-SCWA | 30,126.67 | d | - | - | - | 30,126.67 | 30,126.67 | - | - | |
| 8/23/2011 | Deposit-SVCSD | 30,126.67 | d | - | - | - | - | - | - | - | |
| 8/25/2011 | Deposit-Novato | 30,126.67 | d | - | - | 30,126.67 | - | - | - | - | |
| 8/30/2011 | SCWA Labor | (947.16) | p a | (157.86) | (157.86) | (157.86) | (157.86) | (157.86) | (157.86) | (157.86) | 109,723.93 |
| 9/1/2011 | Deposit-Las Galinas San | 30,126.67 | d | 30,126.67 | - | - | - | - | - | - | |
| 9/13/2011 | SCWA Labor | (3,404.09) | p a | (567.35) | (567.35) | (567.35) | (567.35) | (567.35) | (567.35) | (567.35) | |
| 9/15/2011 | Camp Dresser McKee | (1,709.13) | p c | (284.86) | (284.86) | (284.86) | (284.86) | (284.86) | (284.86) | (284.86) | |
| 9/20/2011 | Bryant & Associates | (7,862.50) | p b | (1,310.42) | (1,310.42) | (1,310.42) | (1,310.42) | (1,310.42) | (1,310.42) | (1,310.42) | |
| 9/20/2011 | RMC Water & Env-Oakley | (1,600.81) | p o | (266.80) | (266.80) | (266.80) | (266.80) | (266.80) | (266.80) | (266.80) | |
| 9/27/2011 | SCWA Labor | (2,791.71) | p a | (465.29) | (465.29) | (465.29) | (465.29) | (465.29) | (465.29) | (465.29) | 12,758.43 |
| 10/3/2011 | Camp Dresser McKee (August 2011) | (14,445.56) | p c | (2,407.59) | (2,407.59) | (2,407.59) | (2,407.59) | (2,407.59) | (2,407.59) | (2,407.59) | |
| 10/3/2011 | RMC Water & Env-Oakley | (2,561.98) | p o | (427.00) | (427.00) | (427.00) | (427.00) | (427.00) | (427.00) | (427.00) | |
| 10/12/2011 | SCWA Labor | (1,778.97) | p a | (296.49) | (296.49) | (296.49) | (296.49) | (296.49) | (296.49) | (296.49) | |
| 10/14/2011 | Bryant & Associates | (6,752.50) | p b | (1,125.42) | (1,125.42) | (1,125.42) | (1,125.42) | (1,125.42) | (1,125.42) | (1,125.42) | |
| 10/19/2011 | Interest Allocation | 108.31 | i | 22.60 | 22.60 | 22.60 | 22.60 | 22.60 | 22.60 | (4.67) | |
| 10/27/2011 | SCWA Labor | (1,453.62) | p a | (242.27) | (242.27) | (242.27) | (242.27) | (242.27) | (242.27) | (242.27) | |
| 11/4/2011 | Federal Express | (20.62) | p m | (3.44) | (3.44) | (3.44) | (3.44) | (3.44) | (3.44) | (3.44) | |
| 11/10/2011 | Equipment | (60.00) | p m | (10.00) | (10.00) | (10.00) | (10.00) | (10.00) | (10.00) | (10.00) | |
| 11/10/2011 | SCWA Labor | (1,980.08) | p a | (330.01) | (330.01) | (330.01) | (330.01) | (330.01) | (330.01) | (330.01) | |
| 11/28/2011 | Cal Card September | (48.17) | p m | (8.03) | (8.03) | (8.03) | (8.03) | (8.03) | (8.03) | (8.03) | |
| 11/28/2011 | Equipment | (66.00) | p m | (11.00) | (11.00) | (11.00) | (11.00) | (11.00) | (11.00) | (11.00) | |
| 11/28/2011 | SCWA Labor | (9,104.56) | p a | (1,517.43) | (1,517.43) | (1,517.43) | (1,517.43) | (1,517.43) | (1,517.43) | (1,517.43) | |
| 11/30/2011 | Camp Dresser McKee (Sept 2011) | (857.00) | p c | (142.83) | (142.83) | (142.83) | (142.83) | (142.83) | (142.83) | (142.83) | |
| 11/30/2011 | RMC Water & Env-Oakley | (1,296.25) | p o | (216.04) | (216.04) | (216.04) | (216.04) | (216.04) | (216.04) | (216.04) | |
| 12/8/2012 | RMC Water & Env-Oakley | (2,645.49) | p o | (440.92) | (440.92) | (440.92) | (440.92) | (440.92) | (440.92) | (440.92) | |
| 12/12/2012 | Equipment | (120.00) | p m | (20.00) | (20.00) | (20.00) | (20.00) | (20.00) | (20.00) | (20.00) | |
| 12/12/2012 | SCWA Labor | (257.91) | p a | (42.99) | (42.99) | (42.99) | (42.99) | (42.99) | (42.99) | (42.99) | |
| 12/16/2012 | Camp Dresser McKee (Oct 2011) | (2,748.00) | p c | (458.00) | (458.00) | (458.00) | (458.00) | (458.00) | (458.00) | (458.00) | |
| 12/16/2012 | Bryant & Associates | (15,159.28) | p b | (2,526.55) | (2,526.55) | (2,526.55) | (2,526.55) | (2,526.55) | (2,526.55) | (2,526.55) | |
| 12/21/2012 | SCWA Labor | (5,075.00) | p a | (845.83) | (845.83) | (845.83) | (845.83) | (845.83) | (845.83) | (845.83) | |
| Current NBWRA Balance | | | | 53,342.48 | | | | | | | |
| | | | | 13,916.07 | 13,916.07 | 13,916.07 | 13,916.07 | 13,916.07 | 13,916.07 | (16,237.87) | 53,342.48 |
| PENDING | | | | - | - | - | - | - | - | - | |
| PENDING | | | | - | - | - | - | - | - | - | |
| Projected Balance | | | | 53,342.48 | | | | | | | |
| | | | | 13,916.07 | 13,916.07 | 13,916.07 | 13,916.07 | 13,916.07 | 13,916.07 | (16,237.87) | |

| NBWRA Reconciliation | |
|----------------------|-------------|
| Deposits | 150,633.35 |
| Interest Earnings | 108.31 |
| Payments | (97,399.18) |
| | 53,342.48 |

| LG | Napa | Nov | SV | SCWA | Napa County | North Marin |
|----|--------|--------|--------|--------|-------------|-------------|
| | 26.09% | 26.09% | 26.09% | 26.09% | 26.09% | -30.44% |
| | 0.00% | | | | | |

| | | | | | | |
|-------------|-------------|-------------|-------------|-------------|-------------|---|
| 30,126.67 | 30,126.67 | 30,126.67 | 30,126.67 | 30,126.67 | - | - |
| 22.60 | 22.60 | 22.60 | 22.60 | 22.60 | (4.67) | - |
| (16,233.20) | (16,233.20) | (16,233.20) | (16,233.20) | (16,233.20) | (16,233.20) | - |
| 13,916.07 | 13,916.07 | 13,916.07 | 13,916.07 | 13,916.07 | (16,237.87) | - |

| Vendor | NBWRA Obligations | | | | | |
|---|---------------------|------------------|-------------|------------------|-----------|----------------|
| | Encumbrances | Paid to date | Adjustments | Balance | Expires | % Spent |
| RMC/Oakley Water Strategies Inc (CE120060A) | 33,360.00 | 8,104.53 | - | 25,255.47 | 6/30/2012 | 24% |
| Bryant and Associates (CE120113A Partial) | 60,000.00 | 34,769.28 | - | 25,230.72 | 6/30/2012 | 58% |
| Ferguson Group | - | - | - | - | 6/30/2012 | #DIV/0! |
| KP Public Affairs | - | - | - | - | 6/30/2012 | #DIV/0! |
| (Public Outreach) | - | - | - | - | 6/30/2012 | #DIV/0! |
| Camp Dresser and McKee (CE120110A) | 18,800.00 | 19,759.69 | - | (959.69) | 6/30/2012 | 105% |
| ESA | - | - | - | - | 6/30/2012 | #DIV/0! |
| Contingency | - | - | - | - | 6/30/2012 | #DIV/0! |
| Total | 112,160.00 | 62,633.50 | - | 49,526.50 | | |
| | Unencumbered | Spent | | Balance | | % Spent |
| Admin Agency Services | 40,000.00 | 34,402.89 | | 5,597.11 | | 86% |
| Total | 152,160.00 | 97,036.39 | - | 55,123.61 | | |

| | | | |
|------------------------|---|------------------|--|
| Miscellaneous Expenses | m | 362.79 | |
| Total Expenses | | 97,399.18 | |

North Bay Water Reuse Authority
July 1, 2011 to Date Transaction Summary
as of September 30, 2011

FY 2011/12
PHASE 2 - Project Definition

| Date | Description | Amount | City of Sonoma | | | | | | | | | | City of Sonoma | | | | | | | | | |
|------------------------------|------------------------------------|-------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------------|------------------|-------------------|-------------------------|------------------|--------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------|
| | | | Las Gallinas | Napa | Novato | SVCS/D | SCWA | Napa County | North Marin Water Dist | Marin County | City of Petaluma | City of American Canyon | | Valley of the Moon | | | | | | | | |
| 7/1/2011 | Beginning Balance | (2,590.00) | | | | | | | | | | | | | | | | | | | | |
| 8/16/2011 | Bryant & Associates-July 2011 | 19,775.00 | (359.72) | (359.72) | (359.72) | (273.39) | (359.72) | (359.72) | (534.11) | (702.78) | (741.05) | (741.05) | (702.78) | (281.11) | (281.11) | (143.89) | (143.89) | (21.78) | (143.89) | (143.89) | (64.56) | |
| 8/22/2011 | Deposit-Napa San | 19,775.00 | 19,775.00 | | | | | | (563.20) | (741.05) | (741.05) | (741.05) | (741.05) | (296.42) | (296.42) | | | | | | | |
| 8/23/2011 | Deposit-SCWA | 19,775.00 | | | 19,775.00 | | | | 10.37 | 14.43 | (0.27) | 14.43 | 14.43 | 6.77 | 6.77 | | | | | | 3.04 | |
| 8/23/2011 | Deposit-SVCS/D | 14,225.01 | | | 14,225.01 | | | | (427.03) | (561.88) | (561.88) | (561.88) | (561.88) | (224.75) | (224.75) | | | | | | (100.83) | |
| 8/25/2011 | Deposit-Novato | 19,775.00 | | | 19,775.00 | | | | (1,257.59) | (1,654.72) | (1,654.72) | (1,654.72) | (1,654.72) | (661.89) | (661.89) | | | | | | (296.96) | |
| 8/29/2011 | Deposit-Valley of the Moon | 1,400.00 | | | | | | | | | | | | | | 9,250.00 | | | | | 1,400.00 | |
| 9/1/2011 | Deposit-Las Gallinas San | 19,775.00 | | | | | | | | | | | | | | | | | | | | |
| 9/7/2011 | Deposit-City of Petaluma | 9,250.00 | | | | | | | | | | | | | | | | | | | | |
| 9/21/2011 | Deposit-County of Marin | 9,250.00 | | | | | | | | | | | | | | | | | | | | |
| 9/21/2011 | Deposit-American Canyon | 9,250.00 | | | | | | | | | | | | | | | | | | | | |
| 9/23/2011 | Deposit-City of Sonoma (4,150.00) | 4,150.00 | | | | | | | | | | | | | | | | | | | 4,150.00 | |
| 10/3/2012 | Camp Dresser McKee-August 2011 | (5,060.00) | (702.78) | (702.78) | (702.78) | (534.11) | (702.78) | (702.78) | (534.11) | (702.78) | (741.05) | (741.05) | (702.78) | (281.11) | (281.11) | | | | | | (126.12) | |
| 10/14/2011 | Bryant & Associates-September 2011 | (5,335.59) | (741.05) | (741.05) | (741.05) | (563.20) | (741.05) | (741.05) | (563.20) | (741.05) | (741.05) | (741.05) | (741.05) | (296.42) | (296.42) | | | | | | (132.99) | |
| 10/19/2011 | Interest Allocation | 92.16 | 14.43 | 14.43 | 14.43 | 10.37 | 14.43 | 14.43 | 10.37 | 14.43 | (0.27) | 14.43 | 14.43 | 6.77 | 6.77 | | | | | | 1.02 | |
| 11/30/2012 | Camp Dresser McKee-September 2011 | (4,045.50) | (561.88) | (561.88) | (561.88) | (427.03) | (561.88) | (561.88) | (427.03) | (561.88) | (561.88) | (561.88) | (561.88) | (224.75) | (224.75) | | | | | | (34.02) | |
| 12/16/2011 | Camp Dresser McKee-October 2011 | (11,914.00) | (1,654.72) | (1,654.72) | (1,654.72) | (1,257.59) | (1,654.72) | (1,654.72) | (1,257.59) | (1,654.72) | (1,654.72) | (1,654.72) | (1,654.72) | (661.89) | (661.89) | | | | | | (100.18) | |
| Current NBWRA Balance | | | 15,769.27 | 15,769.27 | 15,769.27 | 11,180.06 | 15,769.27 | 15,769.27 | 11,180.06 | 15,769.27 | (4,020.42) | 15,769.27 | 15,769.27 | 7,648.71 | 7,648.71 | 7,648.71 | 7,648.71 | 1,157.64 | 7,648.71 | 7,648.71 | 3,431.58 | |
| PENDING | | | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| Projected Balance | | | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 | 97,772.08 |

| Vendor | Encumbrances | NBWRA Obligations | | | Expenses | % Spent |
|--|--------------|-------------------|-------------|------------|-----------|---------|
| | | Paid to date | Adjustments | Balance | | |
| RMC | | | | | | |
| Bryant and Associates (CE120113A Partial) | 30,100.00 | 7,925.59 | - | 22,174.41 | 6/30/2012 | 26% |
| Ferguson Group | | | | | 6/30/2012 | |
| KP Public Affairs | | | | | 6/30/2012 | |
| (Public Outreach) | | | | | 6/30/2012 | |
| Camp Dresser and McKee (CE120110A Partial) | 136,400.00 | 21,019.50 | - | 115,380.50 | 6/30/2012 | 15% |
| ESA | | | | | 6/30/2012 | |
| Contingency | | | | | 6/30/2012 | |
| Total | 166,500.00 | 28,945.09 | - | 137,554.91 | 6/30/2012 | |
| Admin Agency Services | | | | | | |
| Total | 166,500.00 | 28,945.09 | - | 137,554.91 | | |
| Miscellaneous Expenses | | | | | | |
| Total Expenses | | 28,945.09 | - | | | |

NBWRA FY2011/12 Consultant Cost Tracking

February 8, 2012

Phase 1

| Month | RMC | Bryant | TFG | CDM Smith | ESA | KP | RCC / Data Instincts | SCWA | Total |
|----------------|-----------|-----------|-----------|------------|-----------|-----------|-------------------------|-----------|------------|
| July-11 | 2,673.92 | 5,075.07 | 5,000.00 | 6,200.00 | 5,216.25 | 4,000.00 | 738.69 | 3,616.32 | 32,520.25 |
| August-11 | 4,101.46 | 7,110.07 | 5,000.00 | 7,817.03 | 11,032.32 | 4,000.00 | 1,436.19 | 14,152.92 | 54,649.99 |
| September-11 | 2,832.50 | 5,226.25 | 5,000.00 | 10,914.15 | 2,487.50 | 4,000.00 | 421.15 | 15,049.04 | 45,930.59 |
| October-11 | 3,797.58 | 5,000.74 | 5,000.00 | 9,131.12 | 2,587.50 | 4,000.00 | 609.90 | 7,410.79 | 37,537.63 |
| November-11 | 3,844.63 | 6,839.64 | 5,000.00 | 5,478.29 | 8,863.74 | 4,000.00 | 783.65 | 20,050.27 | 54,860.22 |
| December-11 | 1,321.25 | 4,040.77 | 5,000.00 | 11,831.44 | 4,017.03 | 4,000.00 | 409.20 | 13,114.86 | 43,734.55 |
| January-12 | 4,348.23 | | | 15,534.57 | | | 3,147.50 | | 23,030.30 |
| February-12 | | | | | | | | | - |
| March-12 | | | | | | | | | - |
| April-12 | | | | | | | | | - |
| May-12 | | | | | | | | | - |
| June-12 | | | | | | | | | - |
| Total | 22,919.57 | 33,292.54 | 30,000.00 | 66,906.60 | 34,204.34 | 24,000.00 | 7,546.28 | 73,394.20 | 292,263.53 |
| FY11/12 Budget | 77,640.00 | 60,000.00 | 50,000.00 | 225,900.00 | 40,000.00 | 48,000.00 | 58,000.00 | 75,000.00 | 634,540.00 |
| Amt Remaining | 54,720.43 | 26,707.46 | 20,000.00 | 158,993.40 | 5,795.66 | 24,000.00 | 50,453.72 | 1,605.80 | 342,276.47 |
| % Remaining | 70.48% | 44.51% | 40.00% | 70.38% | 14.49% | 50.00% | 86.99% | 2.14% | 53.94% |

Phase 2

| Month | RMC | Bryant | TFG | CDM Smith | ESA | KP | Outreach | SCWA | Total |
|----------------|-----------|-----------|------|------------|------|------|-----------|-----------|------------|
| July-11 | 1,600.81 | 7,585.00 | - | 14,500.00 | - | - | - | 2,817.20 | 26,503.01 |
| August-11 | 2,561.98 | 7,862.50 | - | 5,006.56 | - | - | - | 5,787.75 | 21,218.79 |
| September-11 | 1,296.25 | 6,752.50 | - | 4,901.50 | - | - | - | 6,195.80 | 19,146.05 |
| October-11 | 2,645.49 | 11,250.23 | - | 14,662.00 | - | - | - | 3,232.59 | 31,790.31 |
| November-11 | 2,049.98 | 9,244.64 | - | 15,243.60 | - | - | - | 11,399.43 | 37,937.65 |
| December-11 | 1,272.50 | 5,920.00 | - | 14,554.91 | - | - | - | 5,332.91 | 27,080.32 |
| January-12 | 3,320.46 | | - | 15,947.00 | - | - | - | | 19,267.46 |
| February-12 | | | - | | - | - | - | | - |
| March-12 | | | - | | - | - | - | | - |
| April-12 | | | - | | - | - | - | | - |
| May-12 | | | - | | - | - | - | | - |
| June-12 | | | - | | - | - | - | | - |
| Total | 14,747.47 | 48,614.87 | - | 84,815.57 | - | - | - | 34,765.68 | 182,943.59 |
| FY11/12 Budget | 33,360.00 | 90,000.00 | - | 155,200.00 | - | - | 28,600.00 | 40,000.00 | 347,160.00 |
| Amt Remaining | 18,612.53 | 41,385.13 | - | 70,384.43 | - | - | 28,600.00 | 5,234.32 | 164,216.41 |
| % Remaining | 55.79% | 45.98% | #N/A | 45.35% | #N/A | #N/A | 100.00% | 13.09% | 47.30% |

Phase 1 & 2 Total

| Month | RMC | Bryant | TFG | CDM Smith | ESA | KP | Outreach | SCWA | Total |
|----------------|------------|------------|-----------|------------|-----------|-----------|-----------|------------|------------|
| July-11 | 4,274.73 | 12,660.07 | 5,000.00 | 20,700.00 | 5,216.25 | 4,000.00 | 738.69 | 6,433.52 | 59,023.26 |
| August-11 | 6,663.44 | 14,972.57 | 5,000.00 | 12,823.59 | 11,032.32 | 4,000.00 | 1,436.19 | 19,940.67 | 75,868.78 |
| September-11 | 4,128.75 | 11,978.75 | 5,000.00 | 15,815.65 | 2,487.50 | 4,000.00 | 421.15 | 21,244.84 | 65,076.64 |
| October-11 | 6,443.07 | 16,250.97 | 5,000.00 | 23,793.12 | 2,587.50 | 4,000.00 | 609.90 | 10,643.38 | 69,327.94 |
| November-11 | 5,894.61 | 16,084.28 | 5,000.00 | 20,721.89 | 8,863.74 | 4,000.00 | 783.65 | 31,449.70 | 92,797.87 |
| December-11 | 2,593.75 | 9,960.77 | 5,000.00 | 26,386.35 | 4,017.03 | 4,000.00 | 409.20 | 18,447.77 | 70,814.87 |
| January-12 | 7,668.69 | | | 31,481.57 | | | 3,147.50 | | 42,297.76 |
| February-12 | | | | | | | | | - |
| March-12 | | | | | | | | | - |
| April-12 | | | | | | | | | - |
| May-12 | | | | | | | | | - |
| June-12 | | | | | | | | | - |
| Total | 37,667.04 | 81,907.41 | 30,000.00 | 151,722.17 | 34,204.34 | 24,000.00 | 7,546.28 | 108,159.88 | 475,207.12 |
| FY11/12 Budget | 111,000.00 | 150,000.00 | 50,000.00 | 381,100.00 | 40,000.00 | 48,000.00 | 86,600.00 | 115,000.00 | 981,700.00 |
| Amt Remaining | 73,332.96 | 68,092.59 | 20,000.00 | 229,377.83 | 5,795.66 | 24,000.00 | 79,053.72 | 6,840.12 | 506,492.88 |
| % Remaining | 66.07% | 45.40% | 40.00% | 60.19% | 14.49% | 50.00% | 91.29% | 5.95% | 51.59% |

Notes:

1. Values for the most current month may be estimates.
2. The \$90,000 for Bryant and Associates for Phase 2 includes \$30,000 for Project Definition Study and \$60,000 for Program Development. Costs to date include \$9,035.59 for Project Definition Study and \$39,579.28 for Program Development.
3. Data Instincts began January 2012.

Chuck Weir

From: Kevin Booker <Kevin.Booker@scwa.ca.gov>
Sent: Thursday, January 19, 2012 6:07 PM
To: Chuck Weir; Lynne Rosselli; Susan Bookmyer
Subject: Memo to NBWRA on convening a budget sub-committee

Hi Chuck, Lynne & Susan,

Sorry for the delay in getting this to you. Below is my stab at a memo the Authority's TAC on convening a budget sub-committee.

Pursuant to the Memorandum of Understanding ("MOU"), which establishes the North Bay Water Reuse Authority ("Authority"), designate the Sonoma County Water Agency to act as the Administrative Agency for the purpose of carrying out the provisions of this MOU, a trust has been created to administer the Administrative Agency's duties.

Currently the Authority begins budget discussions in January/February and adopts budget in May/June. The current budget process is problematic for the Administrative Agency due to the lack of structure. For example: by approving Authority budget in May/June, the Administrative Agency has approximately 6 – 8 weeks to initiate and complete nine consultant agreements. Some of the agreements must go to the Administrative Agency's Board for approval, which can take an additional six weeks from the time the agreements have been signed by the Consultant. Another example is that by approving the budget in May/June, from the time member agency's invoices are initiated to where the funds are received by the Administrative Agency can take up to 8 weeks (sometimes longer), which could impact the timing of completing consultant agreements.

The Administrative Agency request the Authority's Technical Advisory Committee convenes a budget sub-committee to discuss NBWRA budget process, contracts/agreements, accounting, and grant/funding management.

Let me know if you have any edits, and I can finalize it tomorrow.

Kevin Booker, P.E.
Water Agency Principal Engineer
404 Aviation Blvd
Santa Rosa CA
O:707-521-1865
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Agenda Explanation
North Bay Water Reuse Authority
Technical Advisory Committee
February 27, 2012

ITEM NO. 8 CONSULTANT COST SUMMARY THROUGH JANUARY 31, 2012

Action requested: None at this time.

Attached is the consult cost summary for FY2011/12 through January 31, 2012. Some costs are above budget and will be discussed by the Finance Committee at its meeting on March 29, 2012. A budget modification may need to be considered.

Recommendation

None at this time.

NBWRA FY2011/12 Consultant Cost Tracking

February 23, 2012

Phase 1

| Month | RMC | Bryant | TFG | CDM Smith | ESA | KP | RCC / Data Instincts | SCWA | Total |
|----------------|-----------|-----------|-----------|------------|-----------|-----------|-------------------------|-----------|------------|
| July-11 | 2,673.92 | 5,075.07 | 5,000.00 | 6,200.00 | 5,216.25 | 4,000.00 | 738.69 | 3,616.32 | 32,520.25 |
| August-11 | 4,101.46 | 7,110.07 | 5,000.00 | 7,817.03 | 11,032.32 | 4,000.00 | 1,436.19 | 14,152.92 | 54,649.99 |
| September-11 | 2,832.50 | 5,226.25 | 5,000.00 | 10,914.15 | 2,487.50 | 4,000.00 | 421.15 | 15,049.04 | 45,930.59 |
| October-11 | 3,797.58 | 5,000.74 | 5,000.00 | 9,131.12 | 2,587.50 | 4,000.00 | 609.90 | 7,410.79 | 37,537.63 |
| November-11 | 3,844.63 | 6,839.64 | 5,000.00 | 5,478.29 | 8,863.74 | 4,000.00 | 783.65 | 20,050.27 | 54,860.22 |
| December-11 | 1,530.00 | 4,040.77 | 5,000.00 | 11,831.44 | 4,017.03 | 4,000.00 | 409.20 | 13,114.86 | 43,943.30 |
| January-12 | 4,198.23 | 4,434.64 | 5,000.00 | 15,534.57 | 2,645.00 | 4,000.00 | 3,147.50 | | 38,959.94 |
| February-12 | | | | | | | | | - |
| March-12 | | | | | | | | | - |
| April-12 | | | | | | | | | - |
| May-12 | | | | | | | | | - |
| June-12 | | | | | | | | | - |
| Total | 22,978.32 | 37,727.18 | 35,000.00 | 66,906.60 | 36,849.34 | 28,000.00 | 7,546.28 | 73,394.20 | 308,401.92 |
| FY11/12 Budget | 77,640.00 | 60,000.00 | 50,000.00 | 225,900.00 | 40,000.00 | 48,000.00 | 58,000.00 | 75,000.00 | 634,540.00 |
| Amt Remaining | 54,661.68 | 22,272.82 | 15,000.00 | 158,993.40 | 3,150.66 | 20,000.00 | 50,453.72 | 1,605.80 | 326,138.08 |
| % Remaining | 70.40% | 37.12% | 30.00% | 70.38% | 7.88% | 41.67% | 86.99% | 2.14% | 51.40% |

Phase 2

| Month | RMC | Bryant | TFG | CDM Smith | ESA | KP | Outreach | SCWA | Total |
|----------------|-----------|-----------|------|------------|------|------|-----------|-----------|------------|
| July-11 | 1,600.81 | 7,585.00 | - | 14,500.00 | - | - | - | 2,817.20 | 26,503.01 |
| August-11 | 2,561.98 | 7,862.50 | - | 5,006.56 | - | - | - | 5,787.75 | 21,218.79 |
| September-11 | 1,296.25 | 6,752.50 | - | 4,901.50 | - | - | - | 6,195.80 | 19,146.05 |
| October-11 | 2,645.49 | 11,250.23 | - | 14,662.00 | - | - | - | 3,232.59 | 31,790.31 |
| November-11 | 2,049.98 | 9,244.64 | - | 15,243.60 | - | - | - | 11,399.43 | 37,937.65 |
| December-11 | 1,225.00 | 5,920.00 | - | 14,554.91 | - | - | - | 5,332.91 | 27,032.82 |
| January-12 | 3,272.96 | 7,215.00 | - | 15,947.00 | - | - | - | | 26,434.96 |
| February-12 | | | | | | | | | - |
| March-12 | | | | | | | | | - |
| April-12 | | | | | | | | | - |
| May-12 | | | | | | | | | - |
| June-12 | | | | | | | | | - |
| Total | 14,652.47 | 55,829.87 | - | 84,815.57 | - | - | - | 34,765.68 | 190,063.59 |
| FY11/12 Budget | 33,360.00 | 90,000.00 | - | 155,200.00 | - | - | 28,600.00 | 40,000.00 | 347,160.00 |
| Amt Remaining | 18,707.53 | 34,170.13 | - | 70,384.43 | - | - | 28,600.00 | 5,234.32 | 157,096.41 |
| % Remaining | 56.08% | 37.97% | #N/A | 45.35% | #N/A | #N/A | 100.00% | 13.09% | 45.25% |

Phase 1 & 2 Total

| Month | RMC | Bryant | TFG | CDM Smith | ESA | KP | Outreach | SCWA | Total |
|----------------|------------|------------|-----------|------------|-----------|-----------|-----------|------------|------------|
| July-11 | 4,274.73 | 12,660.07 | 5,000.00 | 20,700.00 | 5,216.25 | 4,000.00 | 738.69 | 6,433.52 | 59,023.26 |
| August-11 | 6,663.44 | 14,972.57 | 5,000.00 | 12,823.59 | 11,032.32 | 4,000.00 | 1,436.19 | 19,940.67 | 75,868.78 |
| September-11 | 4,128.75 | 11,978.75 | 5,000.00 | 15,815.65 | 2,487.50 | 4,000.00 | 421.15 | 21,244.84 | 65,076.64 |
| October-11 | 6,443.07 | 16,250.97 | 5,000.00 | 23,793.12 | 2,587.50 | 4,000.00 | 609.90 | 10,643.38 | 69,327.94 |
| November-11 | 5,894.61 | 16,084.28 | 5,000.00 | 20,721.89 | 8,863.74 | 4,000.00 | 783.65 | 31,449.70 | 92,797.87 |
| December-11 | 2,755.00 | 9,960.77 | 5,000.00 | 26,386.35 | 4,017.03 | 4,000.00 | 409.20 | 18,447.77 | 70,976.12 |
| January-12 | 7,471.19 | 11,649.64 | 5,000.00 | 31,481.57 | 2,645.00 | 4,000.00 | 3,147.50 | | 65,394.90 |
| February-12 | | | | | | | | | - |
| March-12 | | | | | | | | | - |
| April-12 | | | | | | | | | - |
| May-12 | | | | | | | | | - |
| June-12 | | | | | | | | | - |
| Total | 37,630.79 | 93,557.05 | 35,000.00 | 151,722.17 | 36,849.34 | 28,000.00 | 7,546.28 | 108,159.88 | 498,465.51 |
| FY11/12 Budget | 111,000.00 | 150,000.00 | 50,000.00 | 381,100.00 | 40,000.00 | 48,000.00 | 86,600.00 | 115,000.00 | 981,700.00 |
| Amt Remaining | 73,369.21 | 56,442.95 | 15,000.00 | 229,377.83 | 3,150.66 | 20,000.00 | 79,053.72 | 6,840.12 | 483,234.49 |
| % Remaining | 66.10% | 37.63% | 30.00% | 60.19% | 7.88% | 41.67% | 91.29% | 5.95% | 49.22% |

Notes:

1. Values for the most current month may be estimates.
2. The \$90,000 for Bryant and Associates for Phase 2 includes \$30,000 for Project Definition Study and \$60,000 for Program Development. Costs to date include \$11,625.59 for Project Definition Study and \$44,204.28 for Program Development.
3. Data Instincts began January 2012.

NBWRA Technical Advisory Committee
Feb 27, 2012
ESA Information Item Summary: Phase 1

1. Reclamation signed Record of Decision January 26, 2011.
2. USFWS issued Biological Opinion July 7, 2010.
3. Section 106 Consultation Process Completed March 21, 2011
4. Ohlone Mitigation Bank: Signed agreement transmitted to USFWS by Ohlone.
5. Quarterly Letter Report April-September 2011 submitted to SCWA Dec 19, 2011.
6. Individual Project Task Summary, under contract to individual agencies:
 - a. NMWD South Project:
 - i. All permits received. Awaiting Project Startup.
 - b. NMWD North Project
 - i. Segment 1. Project Complete.
 - ii. Segment 2
 1. Conducted Pre-Construction Survey and Contractor Training.
 - iii. Segment 3. Project Complete
 - c. Novato San
 - i. Conducted pre-construction clearance and contractor training. No additional activity.
 - d. SVCSD Watmaugh Road Alignment:
 - i. Reviewing minor alignment change.
 - ii. Awaiting Project Start Up.
 - e. Napa State Hospital.
 - i. Preparing Addendum/EA for Imola Pump Station and Extension.
 - f. LGVSD
 - i. Reviewed specifications for environmental mitigation measures.
 - ii. Conducted pre-construction training and clearance.