

**North Bay Water Reuse Authority
Technical Advisory Committee
Phase 2 Minutes
February 27, 2012**

1. Call to Order and Self Introductions

Chair James called the Technical Advisory Committee (TAC) meeting to order at 10:45 a.m. on Monday, January 23, 2012. The meeting was held at Novato Sanitary District, 500 Davidson Street, Novato, CA 94945.

Committee Members Present

Beverly James, Chair	Novato Sanitary District
Pam Jeane	Sonoma Valley CSD
Drew McIntyre	North Marin Water District
Phillip Miller	Napa County
Jeff Tucker	Napa Sanitation District
Renee Webber	Sonoma County Water Agency
Mark Williams	Las Gallinas Valley Sanitary District

Others Present

Chuck Weir, Program Manager	RMC
Marc Bautista	Sonoma County Water Agency
Kevin Booker	Sonoma County Water Agency
Bill Brick	CDM Smith
Ginger Bryant	Bryant & Associates
Andria Loutsch	CDM Smith
Susan McGuire	Las Gallinas Valley Sanitary District
Mark Millan	Data Instincts
Jim O'Toole	ESA
Pilar Oñate-Quintana	The Oñate Group
Michael Savage	CDM Smith
Rem Scherzinger	City of Petaluma

2. Approval of the Agenda

The Agenda was unanimously approved as presented.

3. Public Comments

There were no public comments.

4. Consent Items:a. Minutes, November 14 2011

The minutes were approved as presented with Jeff Tucker abstaining.

5. Report from the Program Manager

a. The Program Manager had nothing additional to report.

6. Review of February 27, 2012 Board Meeting

There was discussion that the Board may not have been clear that the initiation fee process for new members would require their participation. In addition, the change in Board leadership will require modifications to the members of the negotiating teams. As an action item it was agreed that the TAC and consultants will need to clarify with the Board that they will be participating in the meetings with potential new members. Michael Savage and the Program Manager will coordinate efforts to set up meetings.

7. Phase 2 – Project Definition

Bill Brick, CDM Smith, reviewed the specific area maps and preliminary costs for Phase 2 projects. TAC members provided input for updating the maps and potential target areas. As an action item, comments are due to Bill Brick by March 12, 2012.

8. Federal Legislative Update

This item was discussed at the Board meeting.

9. Consideration of Creating a Board Task Force of One Member From Each County

Ginger Bryant noted that she has discussed this issue with Board members and that it has been concluded that a Tack Force is not warranted. Instead, she will continue to work with the Board and will set up a series of workshops over the next 16 to 24 months to assist in developing better understanding of Phase 2.

10. Items from Committee, Agency Staff, or Consultants

There were no additional items.

11. Items for Next Agenda (Next Meeting February 27, 2012)

The next meeting will be held at Novato Sanitary District, 600 Davidson Street, Novato, CA on February 27, 2012.

Action items resulting from the TAC meeting include:

- a. TAC and consultants will need to clarify with the Board that they will be participating in the meetings with potential new members. Michael Savage and the Program Manager will coordinate efforts to set up meetings.
- b. Comments on updating the Phase 2 Study Area Maps and potential projects are due to Bill Brick by March 12, 2012.

Chair James adjourned the meeting at 1:03 p.m.

NEXT MEETING INFORMATION: Next meeting will be at Novato Sanitary District, 600 Davidson Street, Novato, CA on April 16, 2012.

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