

**North Bay Water Reuse Authority
Technical Advisory Committee
Conference Call Meeting Minutes
May 14, 2012**

1. Call to Order and Self Introductions

Chair James called the Technical Advisory Committee (TAC) meeting to order at 1:05 p.m. on Monday, May 14, 2012. The meeting was a conference call and the call in information was 1-866-502-8312 passcode 190367#. Chair James indicated that she had been out of the country and just returned and asked if Vice Chair Healy would run the meeting.

Committee Members Present

Beverly James, Chair	Novato Sanitary District
Tim Healy, Vice Chair	Napa Sanitation District
Pam Jeane	Sonoma Valley CSD
Drew McIntyre	North Marin Water District
Phillip Miller	Napa County
Renee Webber	Sonoma County Water Agency
Mark Williams	Las Gallinas Valley Sanitary District

Others Present

Chuck Weir, Program Manager	RMC
Mike Ban	
Kevin Booker	Sonoma County Water Agency
Barry Dugan	Data Instincts
Andria Loutsch	CMD Smith
Susan McGuire	Las Gallinas Valley Sanitary District
Monica Oakley	RMC
Pilar Oñate-Quintana	The Oñate Group
Michael Savage	CDM Smith
Jeff Tucker	Napa Sanitation District

2. Approval of the Agenda

The Agenda was unanimously approved as presented.

3. Public Comments

There were no public comments.

4. Draft Budget Phase 1 and Phase 2 for FY2012/13 and FY2013/14

a. Revised Budget Format

The TAC reviewed the revised budget format and offered a few minor modifications for clarification purposes. Following discussion it was unanimously approved and as an action item to use the revised presentation as modified in the Board Agenda Packet.

b. Phase 2 Issues

Tim Healy expressed support for Phase 1 and Joint Use tasks, but indicated that his agency might not be ready to approve Phase 2 Scoping Studies at this point. He requested that consideration of the studies be delayed six months until they potential partners were better defined. Phillip Miller expressed similar concerns. Others expressed concerns with increased costs if agencies did not

participate in Phase 2. On a straw poll basis TAC members indicated whether or not they could support the Budget as presented. As an action item, it was agreed to present the budget to the Board as currently defined and that options would be presented for the Board to consider.

5. Items for Next Agenda (Next Meeting May 21, 2012)

Action items resulting from the TAC meeting include:

- a. Use the revised budget presentation as modified in the Board packet.
- b. Present the FY2012/13 and FY2013/14 Budget and detailed consultant scopes and costs as currently proposed in the Board packet and provide the Board with options for approval.

The meeting was adjourned at 2:25 p.m.

NEXT MEETING INFORMATION: Next meeting will be May 21, 2012 at Novato Sanitary District.

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