

North Bay Water Reuse Authority
Board of Directors Meeting
Phase 1 Minutes
May 21, 2012

1. Call to Order

Chair Caldwell called the meeting to order at 9:35 a.m. on Monday, May 21, 2012 at the Novato Sanitary District Boardroom, 500 Davidson Street, Novato, CA 94945.

2. Roll Call

PRESENT: Keith Caldwell, Chair, Napa County
David Rabbitt, Vice-Chair, Sonoma County Water Agency
Efren Carrillo, Sonoma Valley County Sanitation District
Larry Loder, Las Gallinas Valley Sanitary District
Bill Long, Chair, Novato Sanitary District
John Schoonover, North Marin Water District
Jill Techel, Napa Sanitation District

ABSENT: None

OTHERS

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|---|---------------------------------------|
| PRESENT: Chuck Weir, Program Manager | RMC |
| Marc Bautista | Sonoma County Water Agency |
| Kevin Booker | Sonoma County Water Agency |
| Ginger Bryant | Bryant & Associates |
| Grant Davis | Sonoma County Water Agency |
| Barry Dugan | Data Instincts |
| Tim Healy | Napa Sanitation District |
| Beverly James | Novato Sanitary District |
| Liz Lewis | Marin County |
| Andria Loutsch | CDM Smith |
| Susan McGuire | Las Gallinas Valley Sanitary District |
| Drew McIntyre | North Marin Water District |
| Mark Millan | Data Instincts |
| Phillip Miller | Napa County |
| Monica Oakley | RMC |
| Pilar Oñate-Quintana | The Oñate Group |
| Jim O'Toole | ESA |
| Michael Savage | CDM Smith |
| Jeff Tucker | Napa Sanitation District |
| Renee Webber | Sonoma County Water Agency |
| Mark Williams | Las Gallinas Valley Sanitary District |

3. Public Comment

No members of the public addressed the Board.

4. Introductions

No introductions were necessary.

5. Board Meeting Minutes of February 27, 2012

A motion by Director Long, seconded by Director Schoonover to approve the February 27, 2012 minutes was approved with Directors Carrillo and Techel abstaining.

6. Report from the Program Manager

6.a Consultant Progress Reports

The Program Manager noted that this month's report included the April 2012 Progress Reports from the consultant team.

7. Budget Summary – Period Ending March 31, 2012

The Board reviewed the third quarter budget summary for the period ending March 31, 2012.

8. Reconciliation and Reassessment of Costs for Phase 1 from FY2005/06 to FY2010/11

The Program Manager described the reconciliation and reassessment as provided in the Memorandum of Understanding and that the methodology had been reviewed by the Technical Advisory Committee's (TAC) Finance Committee and recommended for Board approval by the TAC. A motion by Director Long, seconded by Director Schoonover to approve the Reconciliation and Reassessment of costs for Phase 1 from FY2005/06 to FY2010/11 was unanimously approved.

9. Recap of Phase 1 and Phase 2 Issues from April 30, 2012 Workshop

The agenda report included a summary of the Workshop, including attendance. Michael Savage, CDM Smith gave a presentation of the issues from the Workshop, focusing on Phase 2 issues. Recently approximately \$450,000 in funds from United States Bureau of Reclamation (USBR) may become available to fund 50% of the cost of scoping studies over the next two years. FY2012/13 will include a study on new user assessments and FY2013/14 will include a study on storage requirements as well as a summary report on the scoping studies conducted from FY2011/12 to FY2013/14. The full feasibility study would occur following the scoping studies. Normally there would only be \$150,000 available through the Water SMART program.

10. Draft Budget and Detailed Scopes and Costs for Phase 1 and Phase 2 for FY2012/13 and FY2013/14

The Program Manager reviewed the proposed two-year budget and explained that the intent was to develop two-year agreements with the consultants to save administrative costs. If the Board approved the two-year budget, only the funds for the first year would be authorized. The Board would consider the second year in May 2013. Board members expressed either their support for the two-year budget or their concerns with uncertainty regarding Phase 2. Napa County and Napa Sanitation District Directors indicated that they could not support Phase 2 scoping studies at this time and requested a delay until August 2012 to make a final decision. The Program Manager suggested that the Board consider approving Phase 1 Support, Phase 2 Support, and Joint Use Tasks and that the Phase 2 Scoping Studies and Workshops be continued to the August 2012 meeting. Following additional discussion the Board took the following actions:

- a. A motion by Director Long, seconded by Director Rabbitt to approve FY2012/13 Phase 1 Support and Joint Use Tasks was unanimously approved.

- b. A motion by Director Long, seconded by Director Rabbitt to approve FY2012/13 Phase 2 Support Tasks was approved with Director Schoonover abstaining.
- c. A Motion by Director Long, seconded by Director Techel, to continue the FY2012/13 Phase 2 Scoping Studies and Workshops and the FY2013/14 Budget to the August 20, 2012 meeting was unanimously approved.

11. Meeting Schedule for FY2012/13 and FY2013/14

The Board reviewed the proposed meeting schedule for the next two fiscal years. There was discussion about possibly modifying the schedule to accommodate Marin County Supervisor Judy Arnold's conflict with the third Monday at 9:30 a.m. regular meeting time. A motion by Director Long, seconded by Director Rabbitt to approve the meeting schedule for FY2012/13 and FY2013/14 was unanimously approved.

12. American Recovery and Reinvestment Act and Title XVI Projects and Schedule Updates

The Board reviewed the ARRA projects and schedule as updated by Andria Loutsch, CDM Smith.

13. Federal Funding Update

Ginger Bryant noted that NBWRA has been awarded a \$3,836,750 WaterSMART grant. The Board expressed its thanks to all who participated in working with USBR and in preparing the grant application.

14. State Funding Update

Pilar Oñate-Quintana provided an update on the status of State funding, several bills of interest, and the status of AB2398, the WateReuse legislation. The bill was last amended April 16, 2012 and has passed through two Assembly committees. Beverly James gave an update on concerns raised by Bay Area Clean Water Agencies (BACWA) and NBWRA, including continuation of secondary effluent for suitable projects, eligibility for state funding, and the fee structure. James and Onate-Quintana noted that WateReuse has expressed a willingness to amend the bill to address the concerns raised by BACWA and NBWRA. A motion by Director Long, seconded by Director Loder, for NBWRA to send a letter of support for AB3298 if amended to address BACWA and NBWRA issues was unanimously approved.

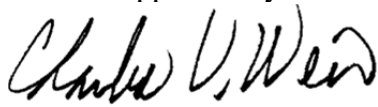
15. Outreach Program Update

Mark Millan, Data Instincts, demonstrated the recent changes to the website.

16. Adjournment

There being no further business, Chair Caldwell adjourned the meeting at 11:43 a.m.

Minutes approved by the Board on August 20, 2012.



Charles V. Weir
Program Manager