

**North Bay Water Reuse Authority
Technical Advisory Committee
Phase 1 Minutes
May 21, 2012**

1. Call to Order and Self Introductions

Chair James called the Technical Advisory Committee (TAC) meeting to order at 12:10 p.m. on Monday, May 21, 2012. The meeting was held at Novato Sanitary District, 500 Davidson Street, Novato, CA 94945.

Committee Members Present

Beverly James, Chair	Novato Sanitary District
Tim Healey, Vice Chair	Napa Sanitation District
Kevin Booker	Sonoma Valley CSD
Drew McIntyre	North Marin Water District
Phillip Miller	Napa County
Renee Webber	Sonoma County Water Agency
Mark Williams	Las Gallinas Valley Sanitary District

Others Present

Chuck Weir, Program Manager	RMC
Marc Bautista	Sonoma County Water Agency
Kevin Booker	Sonoma County Water Agency
Ginger Bryant	Bryant & Associates
Andria Loutsch	CDM Smith
Jim O'Toole	ESA
Michael Savage	CDM Smith
Jeff Tucker	Napa Sanitation District

2. Approval of the Agenda

The Agenda was unanimously approved as presented.

3. Public Comments

There were no public comments.

4. Consent Items:

a. Minutes, April 16, 2012, April 24, 2012, and May 14, 2012

The three sets of minutes were approved as presented.

5. Report from the Program Manager

a. Action Items from past meetings

A list of action items, including task, responsible party, due date, status, and completion date was included in the packet. All items are either complete or in process.

6. Review of May 21, 2012

The TAC reviewed the Board meeting. The primary item of concern is the Phase 2 Scoping Studies and the FY2013/14 Budget that the Board will reconsider at the August 20, 2012 meeting. The TAC will need to provide a recommendation for the Board. Since the July 16, 2012

TAC meeting may be too soon to resolve issues, a special TAC conference call was set for August 6, 2012. The TAC also discussed the need to have discussions of how to move Phase 1 funding internally. Jim O'Toole will generate a table of projects approved in the EIR/EIS to assist in the discussion.

7. Report From the Finance Committee

The TAC reviewed the report from the Finance Committee. The Finance Committee has been working with SCWA staff in an effort to increase flexibility and save administrative costs.

8. Consultant Cost Summary through April 30, 2012

The TAC reviewed the consultant cost summary.

9. Status of WaterSMART Grants and Applications

This item was discussed during the Board meeting. The TAC also discussed the timing of applying for future grants. Ginger Bryant noted that the TAC will need to discuss potential projects at the July meeting, agree on a recommendation at the October meeting so that the Board can approve the WaterSMART Grant application at its November Meeting.

10. ARRA Projects Report

This item was discussed during the Board meeting.

11. Federal Legislative Update

This item was discussed during the Board meeting.

12. State Legislative Update

This item was discussed during the Board meeting.

13. Proposition 84 – Integrated Regional Water Management Program Update and Status

TAC members provided updates on this issue. Funds originally assigned to Marin Municipal Water District have been reallocated to NBWRA agencies. The agencies have received a draft agreement from Bay Area Clean Water Agencies.

14. EIR/EIS Issues Update

Jim O'Toole provided an update for the TAC.

15. Outreach Program Report – Transition to Data Instincts

This item was discussed during the Board meeting.

16. Items from Committee, Agency Staff, or Consultants

There were no additional items.

17. Items for Next Agenda (Next Meeting July 16, 2012)

The next meeting will be held at Novato Sanitary District, 600 Davidson Street, Novato, CA on July 16, 2012.

Action items resulting from the TAC meeting include:

- a. Continuing consideration of Phase 2 Scoping Studies for FY2012/13 and the FY2013/14 Budget to the August 20, 2012 Board meeting. .
- b. Schedule a special TAC meeting for August 6, 2012 to resolve Phase 2 Budget issues. .
- c. Discuss how funds for Phase 1 can be moved internally. Jim O'Toole will generate a table of approved projects for Phase 1 in the EIR/EIS to assist in the discussion.
- d. The WaterSMART Grant process will include initial discussion at the July TAC meeting, finalize projects at the October TAC meeting, and Board approval of the grant application at the November Board meeting. .

Chair James adjourned the meeting at 12:52 p.m.

NEXT MEETING INFORMATION: Next meeting will be at Novato Sanitary District, 600 Davidson Street, Novato, CA on July 16, 2012.

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