

**North Bay Water Reuse Authority
Board of Directors Meeting
Minutes
January 28, 2013**

1. Call to Order

Chair Caldwell called the meeting to order at 10:50 a.m. on Monday, January 28, 2013 at the Novato City Hall Council Chambers, 901 Sherman Street, Novato, CA 94945.

2. Roll Call

PRESENT: Keith Caldwell, Chair, Napa County
David Rabbitt, Vice-Chair, Sonoma County Water Agency
Megan Clark, Las Gallinas Valley Sanitary District
Susan Gorin, Sonoma Valley County Sanitation District
Bill Long, Novato Sanitary District
John Schoonover, North Marin Water District
Jill Techel, Napa Sanitation District
Jack Gibson, Marin Municipal Water District
Dan St. John, City of Petaluma

ABSENT: None

OTHERS

PRESENT:	Chuck Weir, Program Manager	Weir Technical Services
	Judy Arnold	Marin County
	Make Ban	Marin Municipal Water District
	Marc Bautista	Sonoma County Water Agency
	Ginger Bryant	Bryant & Associates
	Tracy Clay	Marin County
	Mike DiGiorgio	Novato Sanitary District
	Tim Healy	Napa Sanitation District
	Beverly James	Novato Sanitary District
	Pam Jeane	Sonoma County Water Agency
	Sandeep Karkal	Novato Sanitary District
	Liz Lewis	Marin County
	Andria Loutsch	CDM Smith
	Jean Mariani	Novato Sanitary District
	Susan McGuire	Las Gallinas Valley Sanitary District
	Drew McIntyre	North Marin Water District
	Mark Millan	Data Instincts
	Phillip Miller	Napa County
	Michael Savage	Brown & Caldwell
	Judy Schriebman	Las Gallinas Valley Sanitary District
	Paul Sellier	Marin Municipal Water District
	Jeff Tucker	Napa Sanitation District

3. Public Comment

No members of the public addressed the Board

4. Introductions

Introductions were waived.

5. Election of Officers

A motion by Director Techel, seconded by Director Long to elect Director Rabbitt as Chair for calendar year 2013 was unanimously approved. Chair Rabbitt thanked past Chair Caldwell for his services and ran the meeting from this point forward. A motion by Director Schoonover, seconded by Director Clark to elect Director Long as Vice Chair for calendar year 2013 was unanimously approved.

Following discussion, the Board agreed to move the March meeting to March 25, 2013 to avoid the conflict with the WaterReuse conference in Monterey.

6. Direction to TAC and Consultant Team based on Board and TAC Phase 2 Scoping Study Workshop #1

There were no items that required direction to the TAC and consultant team.

7. Board Meeting Minutes of November 19, 2012

A motion by Director Schoonover, seconded by Director Gorin to approve the November 19, 2012 minutes as presented was approved with Directors Gorin and Clark abstaining.

8. Report from the Program Manager

8.a Consultant Progress Reports

The Board reviewed the consultant progress reports for December 2012.

9. Financial Report for the Period Ending December 31, 2012

The Board reviewed the summary of consultant costs through the period ending December 31, 2012 and noted that all costs were on track. The Program Manager noted that a more detailed report, including member agency balances would be presented at the March 25, 2013 meeting.

10. FY2013/14 Budget, Cost Allocations, and Scopes of Work

The Program Manager recommended that this item be continued to the March 25, 2013 meeting since not all agencies have completed their budget approval for FY2013/14. A motion by director Schoonover, seconded by Director Long to continue this item to the March 25, 2013 meeting was unanimously approved.

11. Title XVI Projects and Schedule Updates

The Board noted that all projects are proceeding on schedule.

12. Status Report – Memorandum of Understanding Revisions Process

The Program Manager noted that all issues have been resolved by the TAC MOU Subcommittee and that the revised MOU is ready to be sent to the member agency attorneys for review. A final revised MOU could be presented to the Board for approval at the March 25, 2013 meeting.

13. Federal Funding Update

Ginger Bryant provided an update for the Board.

14. State Funding Update

The planned Legislative Day in Sacramento is February 20, 2013. Directors Long, Rabbitt and Gorin are planning on attending along with applicable staff. Another day will be arranged for the Marin representatives who could not attend on February 20.

15. EIR/EIS Issues Update

There were no updates and no questions from the Board.

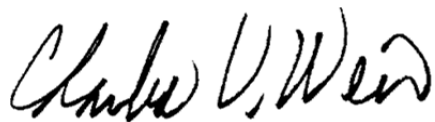
16. Outreach Program Update

Mark Millan updated the Board on outreach efforts, including an article that will be published in the Farm Bureau newsletter.

17. Adjournment

Chair Rabbitt adjourned the meeting at 11:04 a.m.

Minutes approved by the Board on March 25, 2013.



Charles V. Weir
Program Manager