

**North Bay Water Reuse Authority  
Technical Advisory Committee  
Minutes  
March 25, 2013**

**1. Call to Order and Self Introductions**

Chair Miller called the Technical Advisory Committee (TAC) meeting to order at 10:59 a.m. on Monday, March 25, 2013. The meeting was held at Novato City Hall Council Chambers, Novato, CA 94945.

## Committee Members Present

Phillip Miller, Chair	County of Napa
Kevin Booker	Sonoma County Water Agency
Chris DeGabriele	North Marin Water District
Pam Jeane	Sonoma Valley CSD
Sandeep Karkal	Novato Sanitary District
Susan McGuire	Las Gallinas Valley Sanitary District
Paul Sellier	Marin Municipal Water District
Dan St. John	City of Petaluma
Jeff Tucker	Napa Sanitation District

## Others Present

Chuck Weir, Program Manager	Weir Technical Services
Marc Bautista	Sonoma County Water Agency
Ginger Bryant	Bryant & Associates
Megan Clark	Las Gallinas Valley Sanitary District
Jim Graydon	Brown & Caldwell
David Iribarne	City of Petaluma
Andria Loutsch	CDM Smith
Mark Millan	Data Instincts
Pilar Oñate-Quintana	The Oñate Group
Michael Savage	Brown & Caldwell

**2. Approval of the Agenda**

The Agenda was unanimously approved as presented.

**3. Public Comments**

There were no public comments.

**4. Consent Items****4.a February 25, 2013 TAC Meeting Minutes**

The minutes were unanimously approved with two minor edits.

**6. Summarize Board Meeting and List Action Items**

Action items from the Board meeting included the following:

- a. The FY2013/14 Budget was approved. SCWA can issue invoices on July 1, 2013. Member Agencies are to pay them by July 31, 2013.
- b. The MOU was approved. The Program Manager will work with Stephanie Reynolds, SCWA, to arrange for signatures. Napa Sanitation District will consider the MOU on April 17, 2013 so they should get them first. Marin Municipal Water District will consider the MOU on May 7, 2013 and may be second in line. TAC members are to provide dates their agencies are scheduled to consider the MOU to the Program Manager.
- c. The Request for Qualifications / Request for Proposals process was approved. No comments on the draft RFQ were received. SCWA can send them out on April 1 2013 per the approved schedule. SCWA can use its list of state and federal lobbyists to add to the list of firms to receive the Legislative Development Services RFQ.
- d. Support letters for AB803 and AB1200 were approved. The Program Manager will draft a support letter for AB803 based on the WateReuse template. The draft letter will be sent to the Board and TAC for review.

#### **7. Items from Committee, Agency Staff, or Consultants**

TAC members provided updates on their Phase 1 project.

#### **8. Items for the Next Agenda**

Items for the April 15, 2013 Board Agenda include:

- a. Phase 2 Scoping Workshop #2
- b. Update on MOU approval process
- c. Update on AB803 and AB1200

Chair Miller adjourned the meeting at 11:10 a.m.

*NEXT MEETING INFORMATION: Next meeting will be at Novato City Hall Council Chambers, 901 Sherman Avenue, Novato, CA on April 15, 2013 at approximately 11:15 a.m.*

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