

**North Bay Water Reuse Authority  
Board of Directors Meeting  
Minutes  
April 15, 2013**

**1. Call to Order**

Chair Rabbitt called the meeting to order at 9:39 a.m. on Monday, April 15, 2013 at the Novato City Hall Council Chambers, 901 Sherman Street, Novato, CA 94945.

**2. Roll Call**

**PRESENT:**

David Rabbitt, Chair, Sonoma County Water Agency  
Bill Long, Vice-Chair, Novato Sanitary District  
Keith Caldwell, Napa County  
Megan Clark, Las Gallinas Valley Sanitary District  
Jack Gibson, Marin Municipal Water District  
Susan Gorin, Sonoma Valley County Sanitation District  
Tim Healy, Napa Sanitation District  
John Schoonover, North Marin Water District  
David Iribarne, City of Petaluma

**ABSENT:** None

**OTHERS**

<b>PRESENT:</b>	Chuck Weir, Program Manager	Weir Technical Services
	Kevin Booker	Sonoma County Water Agency
	Ginger Bryant	Bryant & Associates
	Barry Dugan	Data Instincts
	Kent Gylfe	Sonoma County Water Agency
	David Iribarne	City of Petaluma
	Beverly James	Novato Sanitary District
	Pam Jeane	Sonoma Valley County Sanitation District
	Sandeep Karkal	Novato Sanitary District
	Craig Lichty	Kennedy Jenks
	Andria Loutsch	CDM Smith
	Susan McGuire	Las Gallinas Valley Sanitary District
	Drew McIntyre	North Marin Water District
	Mark Millan	Data Instincts
	Phillip Miller	Napa County
	Pilar Oñate-Quintana	The Oñate Group (by telephone)
	Dave Richardson	RMC
	Michael Savage	Brown & Caldwell
	Paul Sellier	Marin Municipal Water District
	Judy Schriebman	Las Gallinas Valley Sanitary District
	Ken Schwartz	Horizon Water
	Paul Selsky	Brown & Caldwell

Jake Spaulding  
Renee Webber

Sonoma County Water Agency  
Sonoma County Water Agency

### **3. Public Comment**

No members of the public addressed the Board

### **4. Introductions**

Introductions were waived.

### **5. Board Meeting Minutes of March 25, 2013**

A motion by Director Schoonover, seconded by Director Long to approve the March 25, 2013 minutes with one correction unanimously approved.

### **6. Workshop #2 North Bay Water Reuse Program Phase 2 Scoping Study**

Mike Savage, Andria Loutsch, and Ginger Bryant let the group in Workshop #2. Topics included: 1) Program objectives for formulation and screening alternatives, and 2) Conceptual storage sites and needs. Participants offered suggestions which will be incorporated into the Phase 2 Scoping Study.

### **7. Report from the Program Manager**

#### **7.a Consultant Progress Reports**

The Board reviewed the consultant progress reports for March 2013. The Program Manager highlighted the remaining agenda items.

### **8. Financial Report for the Period Ending March 31, 2013**

The Board reviewed the summary of consultant costs through the period ending March 31, 2013 and noted that all costs were on track. The Board also reviewed the spreadsheets maintained by Sonoma County Water Agency and noted that costs were tracking as planned.

### **9. Third Revised Memorandum of Understanding – Status Report**

The Board reviewed the schedule for approval of the Memorandum of Understanding (MOU) by the member agencies. The Program Manager noted that the objectives in the MOU were consistent with the objectives discussed during the workshop and the no changes were required at this time.

### **10 Request for Statements of Qualifications / Requests for Proposals Process – Status Report**

The Board reviewed the updated schedule and noted that the Requests for Statements of Qualifications went out on April 11, 2013 and responses are due on May 1, 2013.

### **11. Program Development – Federal Advocacy Update**

Ginger Bryant provided an update for the Board. She noted that a tour for new Regional Director Dave Murillo is scheduled for May 1, 2013.

### **12. State Advocacy Update**

Pilar Oñate-Quintana was unable to attend in person due to activity in Sacramento. Support letters have been sent for AB803 and AB1200. She reported that AB1200 is on the consent calendar at the committee meeting on Tuesday, April 16, 2013.

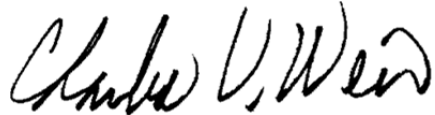
### **13. Outreach Program Update**

Mark Millan stated there was nothing new to report.

### **14. Adjournment**

Andria Loutsch reported that she and Kevin Booker will be giving a paper at the WaterReuse Symposium in Denver in September. Chair Rabbitt adjourned the meeting at 11:51 a.m.

Minutes approved by the Board May 20, 2013.



Charles V. Weir  
Program Manager

*C:\Users\Chuck\Documents\Weir Technical Services\NBWRA\Agendas\2013-04\2013\_04\_15\_NBWRA\_Board\_Minutes.docx*