

**North Bay Water Reuse Authority
Special Technical Advisory Committee Meeting
Minutes
July 29, 2013**

Call to Order and Self Introductions

Chair James called the Special Meeting of the Technical Advisory Committee (TAC) meeting to order at 9:15 a.m. on Monday, July 29, 2013, 2013. The meeting was held at Sonoma County Water Agency, 404 Aviation Boulevard, Santa Rosa, CA. The purpose of the meeting was for two consulting firms to make presentations to the TAC for Engineering, Environmental, and Outreach Services.

Committee Members Present

Beverly James, Chair	Novato Sanitary District
Tim Healy, Vice Chair	Napa Sanitation District
Pam Jeane	Sonoma Valley County Sanitation District
Phillip Miller,	County of Napa
Dan St. John	City of Petaluma
Paul Sellier	Marin Municipal Water District
Renee Webber	Sonoma County Water Agency
Mark Williams	Las Gallinas Valley Sanitary District

Others Present

Chuck Weir, Program Manager	Weir Technical Services
Marc Bautista	Sonoma County Water Agency
Kevin Booker	Sonoma County Water Agency
Jake Spaulding	Sonoma County Water Agency
Jeff Tucker	Napa Sanitation District

Approval of the Agenda

The Agenda was unanimously approved as presented.

Review Schedule

The TAC reviewed the schedule for the meeting and made no changes.

Presentation by Brown and Caldwell (B&C)

The Brown and Caldwell team introduced themselves:

Jim Graydon, B&C, Principal-in-Charge
Mike Savage, B&C, Project Manager
Craig Lichty, Kennedy/Jenks, Advisor
Jenny Gain, B&C, Deputy Project Manager
Paul Selsky, B&C, Planning/Engineering Team Leader
Jim O'Toole, ESA, Environmental Team Leader
Ginger Bryant, Bryant & Associates, Alternatives Development Team Leader
Mark Millan, Data Instincts, Public Involvement Team Leader

Members of the B&C team made a presentation on their approach to providing Engineering, Environmental, and Outreach Services. Following the presentation, members of the TAC asked questions.

Presentation by RMC in association with CDM Smith

The RMC team introduced themselves:

Randy Raines, RMC, Principal-in-Charge
Dave Richardson, RMC, Project Manager
Andria Loutsch, CDM Smith, Deputy Project Manager
William Brick, CDM Smith, Engineering Task Lead
Roxanne Stachon, RMC, Policy/Public Support Task Lead
Leslie Dumas, RMC, Funding
Robin Cort, RMC, Environmental Support

Members of the RMC team made a presentation on their approach to providing Engineering, Environmental, and Outreach Services. Following the presentation, members of the TAC asked questions.

Selection of Recommended Consulting Firm

Following the presentations and questions and answers from each team, the TAC discussed the proposals and presentations with the intent of selecting one firm to recommend to the Board at the August 19, 2013 meeting. As an action item, the TAC unanimously approved recommending the firm Brown and Caldwell to the Board at the August 19, 2013 meeting. At the Board meeting, the Board will be asked to approve the recommendation and authorize Sonoma County Water Agency to negotiate an agreement, including scope and costs, for Engineering, Environmental, and Outreach Services with Brown and Caldwell. Actual execution of the agreement is subject to availability of federal funding and approval by the Board of the FY2014/15 Budget.

NEXT MEETING INFORMATION: The next meeting will be at Novato City Hall Council Chambers, 901 Sherman Avenue, Novato, CA on August 19, 2013 at approximately 12 Noon.