

**North Bay Water Reuse Authority
Technical Advisory Committee
Minutes
August 19, 2013**

1. Call to Order and Self Introductions

Chair James called the Technical Advisory Committee (TAC) meeting to order at 11:55 a.m. on Monday, August 19, 2013. The meeting was held at Novato City Hall Council Chambers, 901 Sherman Avenue, Novato, CA 94945.

Committee Members Present

Beverly James, Chair	Novato Sanitary District
Tim Healy, Vice Chair	Napa Sanitation District
Pam Jeane	Sonoma Valley County Sanitation District
Drew McIntyre	North Marin Water District
Phillip Miller,	County of Napa
Dan St. John	City of Petaluma
Paul Sellier	Marin Municipal Water District
Renee Webber	Sonoma County Water Agency

Others Present

Chuck Weir, Program Manager	Weir Technical Services
Ginger Bryant	Bryant & Associates
Megan Clark	Las Gallinas Valley Sanitary District
Grant Davis	Sonoma County Water Agency
Barry Dugan	Data Instincts
Sandeep Karkal	Novato Sanitary District
Andria Loutsch	CDM Smith
Michael Savage	Brown & Caldwell
Dave Smith	WateReuse
Jake Spaulding	Sonoma County Water Agency
Dawn Taffler	Kennedy Jenks

2. Approval of the Agenda

The Agenda was unanimously approved as presented.

3. Public Comments

There were no public comments.

4. Consent Items

4.a July 15, 2013, 2013 TAC Meeting Minutes

4.b July 29, 2013 Special TAC Meeting Minutes

Both sets of minutes were approved as presented.

5. Report from the Program Manager

5.a. Action Items from the July 15 and 19, 2013 Meetings

The TAC reviewed the list of action items and noted that all items are on track

6. Summarize Board Meeting and List Action Items

Action items included the following:

- a. The Program Manager will work with the Board to try to find an alternate Board meeting date.
- b. SCWA will develop agreements for Engineering, Environmental, and Outreach Services; and Legislative Development Services with a goal of having drafts for the TAC to review at the October 21, 2013 TAC meeting. Final agreements will go to the Board for consideration at the November 18, 2013 Board meeting.
- c. SCWA and the Program Manager will notify the Water Bond Coalition that NBWRA adopted a resolution of support and membership.

7. Review of Finance Committee Charter

Following discussion, as an action item the TAC unanimously approved sunsetting the Finance Committee. Should financial issues arise that can't be addressed during regular TAC meetings a task force or subcommittee will be utilized.

8. WaterReuse Proposal for Direct Potable Reuse

Dave Smith, Executive Director WaterReuse, provided information to the TAC regarding a proposal for direct potable reuse. He also responded to questions from the TAC.

9. Current Consultant Evaluations

The TAC first considered items 10 and 11 and then excused the consultants from the room.

10. Items from the Committee, Agency Staff, or Consultants

TAC members gave updates on their Phase 1 projects.

11. Items for the Next Agenda

Items for the October 21, 2013 Agenda include:

- a. Update on alternate Board meeting dates.
- b. Draft agreements for Engineering, Environmental, and Outreach Services; and Legislative Development Services.
- c. Update on Water Bond Coalition activities.
- d. Regular update items.

Chair James adjourned the meeting at 12:30 p.m..

NEXT MEETING INFORMATION: Next meeting will be at Novato Sanitary District, Novato, CA on October 21, 2013.