

**North Bay Water Reuse Authority
Board of Directors Meeting
Minutes
April 21, 2014**

1. Call to Order

Chair Rabbitt called the meeting to order at 9:38 a.m. on Monday, April 21, 2014 at the Novato City Hall Council Chambers, 901 Sherman Street, Novato, CA 94945.

2. Roll Call

PRESENT: David Rabbitt, Chair, Sonoma County Water Agency
Bill Long, Vice-Chair, Novato Sanitary District
Keith Caldwell, Napa County
Rabi Elias, Las Gallinas Valley Sanitary District
Jack Gibson, Marin Municipal Water District
Susan Gorin, Sonoma Valley County Sanitation District
Mike Healy, City of Petaluma
Jill Techel, Napa Sanitation District
John Schoonover, North Marin Water District

ABSENT: Steve Kinsey, Marin County

OTHERS

PRESENT: Chuck Weir, Program Manager	Weir Technical Services
Marc Bautista	Sonoma County Water Agency
Kevin Booker	Sonoma County Water Agency
Ginger Bryant	Bryant & Associates
Grant Davis	Sonoma County Water Agency
Barry Dugan	Data Instincts
Tim Healy	Napa Sanitation District
Pam Jeane	Sonoma Valley County Sanitation Agency
Sandeep Karkal	Novato Sanitary District
Craig Lichty	Kennedy Jenks Consultants
Andria Loutsch	CDM Smith
Drew McIntyre	North Marin Water District
Mark Millan	Data Instincts
Phillip Miller	Napa County
Pilar Oñate-Quintana	The Oñate Group
Larry Russell	Marin Municipal Water District
Michael Savage	Brown & Caldwell
Paul Sellier	Marin Municipal Water District
Jake Spaulding	Sonoma County Water Agency
Dan St. John	City of Petaluma
Jeff Tucker	Napa Sanitation District
Leah Walker	City of Petaluma
Renee Webber	Sonoma County Water Agency
Mark Williams	Las Gallinas Valley Sanitary District

3. Public Comments

No members of the public addressed the Board.

4. Introductions

Introductions were waived.

5. Board Meeting Minutes of January 27, 2014.

A motion by Director Schoonover, seconded by Director Gorin to approve the January 27, 2014 minutes was unanimously approved.

6. Report from the Program Manager

a. Consultant Progress Reports

The Board reviewed the consultant progress reports for March 2014. The Program Manager highlighted the remaining agenda items.

7. Financial Report for the Period Ending March 31, 2014

The Board reviewed the Financial Report and noted that all items were on track.

8. Program Development – Federal Advocacy Update

Ginger Bryant provided an update for the Board on federal activities in support of Phase 1 and 2. She discussed how the activities support program implementation and activities planned for the coming year. Her presentation focused on activities with reclamation, activities with the Administration, activities with Congress, Reclamation Infrastructure Finance and Innovation Act (RIFIA), and how the activities support member agencies and overall program goals.

9. State Advocacy Update

Pilar Oñate Quintana provided an update for the Board, including updates on the following items: NBWRA Day at the Capitol, Water Bond legislation, legislative updates, interfacing with ACWA and WateReuse, and Napa State Hospital. She also reviewed current legislation, including AB 2282 (Gatto) Recycled Water, AB2635 (Gatto/Skinner) CalConserve State Revolving Fund, and AB2417 (Nazarian) recycled Water Pipelines. Following discussion a motion by Director Gorin, seconded by Director Long, was unanimously approved to take a support position on AB2417 and bond bills that are in alignment with NBWRA and WateReuse positions and authorize the Chair to sign letters.

10. Outreach Program Update

Mark Millan provided an update for the Board, including updates in leadership changes at WateReuse at the national and state level.

11. Workshop #7 – North Bay Water Reuse Program Phase 2 Scoping Study

Ginger Bryant, Andria Loutsch, and Michael Savage, led the group in workshop #7. Topics included: Background and Context for Scoping Studies, Approach and Process, Summary of the Studies, and Next Steps. If the TAC recommends and the Board approves the revised budget it is likely that the list of projects will be revisited early in the Feasibility Study.

Grant Davis asked for a summary of cost reductions in the three-year budget that the TAC is going to review following the Board meeting. Ginger Bryant, Mike Savage, and the Program Manager provided a summary of cost reductions and the resulting three-year budget. If the TAC

approves the budget, it along with scopes and costs for the consultants will be presented to the Board for approval at the May 19, 2014 meeting.

12. Adjournment

Chair Rabbitt adjourned the meeting at 11:00 a.m. in memory of Novato Sanitary District Board President, Mike DiGiorgio, who passed away April 6, 2014. The next meeting will be May 19, 2014 at 9:30 a.m.

Minutes approved by the Board April 21, 2014.

A handwritten signature in black ink, appearing to read "Charles V. Weir". The signature is written in a cursive style with a large initial "C".

Charles V. Weir
Program Manager

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