

**North Bay Water Reuse Authority  
Board of Directors Meeting  
Minutes  
January 27, 2014**

**1. Call to Order**

Chair Rabbitt called the meeting to order at 9:38 a.m. on Monday, January 27, 2014 at the Novato City Hall Council Chambers, 901 Sherman Street, Novato, CA 94945.

**2. Roll Call**

**PRESENT:** David Rabbitt, Chair, Sonoma County Water Agency  
Bill Long, Vice-Chair, Novato Sanitary District  
Keith Caldwell, Napa County  
Megan Clark, Las Gallinas Valley Sanitary District  
Jack Gibson, Marin Municipal Water District  
Susan Gorin, Sonoma Valley County Sanitation District  
Mike Healy, City of Petaluma  
Steve Kinsey, Marin County  
Jill Techel, Napa Sanitation District  
John Schoonover, North Marin Water District

**ABSENT:** None

**OTHERS**

<b>PRESENT:</b>	Chuck Weir, Program Manager	Weir Technical Services
	Kevin Booker	Sonoma County Water Agency
	Ginger Bryant	Bryant & Associates
	Mike Cortez	Las Gallinas Valley Sanitary District
	Grant Davis	Sonoma County Water Agency
	Mike Digiorgio	Novato Sanitary District
	Barry Dugan	Data Instincts
	Rabi Elias	Las Gallinas Valley Sanitary District
	Tim Healy	Napa Sanitation District
	Pam Jeane	Sonoma Valley County Sanitation Agency
	Sandeep Karkal	Novato Sanitary District
	Craig Lichty	Kennedy Jenks Consultants
	Andria Loutsch	CDM Smith
	Drew McIntyre	North Marin Water District
	Mark Millan	Data Instincts
	Phillip Miller	Napa County
	Pilar Oñate-Quintana	The Oñate Group
	Michael Savage	Brown & Caldwell
	Paul Sellier	Marin Municipal Water District
	Jake Spaulding	Sonoma County Water Agency
	Dan St. John	City of Petaluma
	Jeff Tucker	Napa Sanitation District

Leah Walker  
Renee Webber  
Mark Williams

City of Petaluma  
Sonoma County Water Agency  
Las Gallinas Valley Sanitary District

### **3. Public Comments**

No members of the public addressed the Board.

### **4. Introductions**

Introductions were made for the benefit of New Director Steve Kinsey, Marin County.

### **5. Election of Officers**

A motion by Director Kinsey, seconded by Director Gorin to elect David Rabbitt as Chair and Bill Long as Vice-Chair for 2014 was unanimously approved. The Board also reviewed the schedule for meetings in 2014, 2015, and 2016.

### **6. Board Meeting Minutes of November 18, 2013.**

A motion by Director Gorin, seconded by Director Long to approve the November 18, 2013 minutes was unanimously approved.

### **7. Report from the Program Manager**

#### **a. Consultant Progress Reports**

The Board reviewed the consultant progress reports for December 2013. The Program Manager highlighted the remaining agenda items.

### **8. Financial Report for the Period Ending December 31, 2013**

The Board reviewed the Financial Report and noted that all items were on track. Director Clark asked about costs for Phase 2 and the Program Manager noted that would be discussed during the Workshop and that the TAC had recommended splitting costs for the Phase 2 Feasibility Study on the basis of project costs.

### **9. Program Development – Federal Advocacy Update**

Ginger Bryant provided an update for the Board, including the planned trips to Washington D.C. She also discussed pending legislation, Feasibility Study funding opportunities and how the concept of triple bottom line (TBL) analysis has been incorporated into the scope for the Feasibility analysis. She also noted how the added project costs and TBL analysis had added to the cost for the Feasibility Study.

### **10. State Advocacy Update**

Pilar Oñate Quintana provided an update for the Board, including the 2014 Water Bond and efforts by WaterReuse to ensure water recycling is addressed in the bond. There are two versions of the Water Bond, AB1331 and SB848. She also indicated she would send the Natural Resources section of the Governor's Budget to the Board and TAC.

### **11. Outreach Program Update**

Mark Millan provided an update for the Board, including updates to information packets for the D.C. trips.

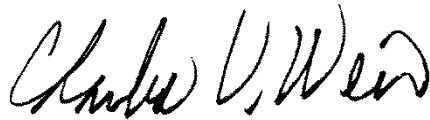
## **12. Workshop #6 – North Bay Water Reuse Program Phase 2 Scoping Study**

Michael Savage, Andria Loutsch, and the Program Manager led the group in workshop #5. Topics included: Scoping Study Status, Phase 2 Summary of Findings, Under Consideration – Next Steps for the Feasibility Study, and Financial Information for the Agencies. It was noted that to keep the program on schedule agencies need to finalize their participation in Phase 2 and list of projects by March 3, 2014 such that the TAC can review and finalize a budget at their March 17, 2014 meeting for Board approval at the April 21, 2014 meeting. Director Clark asked about cost sharing for Joint Use services and the Program Manager indicated that the TAC could discuss that issue and bring a recommendation to the Board.

## **13. Adjournment**

Chair Rabbitt adjourned the meeting at 11:17 a.m. The next meeting will be April 21, 2014 at 9:30 a.m.

Minutes approved by the Board April 21, 2014.



Charles V. Weir  
Program Manager

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