

**North Bay Water Reuse Authority
Technical Advisory Committee
Minutes
March 26, 2014**

1. Call to Order and Self Introductions

Chair James called the Technical Advisory Committee (TAC) meeting to order at 9:55 a.m. on Wednesday, March 26, 2014. The meeting was held at Novato Sanitary District, 500 Davidson Street, Novato, CA 94945. There was a conference call number available for those not attending in person: 1-866-906-7447, passcode 2428170#.

Committee Members Present

Beverly James, Chair	Novato Sanitary District
Tim Healy	Napa Sanitation District
Pam Jeane	Sonoma Valley County Sanitation District
Susan McGuire	Las Gallinas Valley Sanitary District
Drew McIntyre	North Marin Water District (by telephone)
Phillip Miller	County of Napa
Paul Sellier	Marin Municipal Water District
Dan St. John	City of Petaluma
Renee Webber	Sonoma County Water Agency

Others Present

Chuck Weir, Program Manager	Weir Technical Services
Kevin Booker	Sonoma County Water Agency
Ginger Bryant	Bryant & Associates
Barry Dugan	Data Instincts
Sandeep Karkal	Novato Sanitary District
Liz Lewis	Marin County
Andria Loutsch	CDM Smith
Pilar Oñate-Quintana	The Oñate Group (by telephone)
Jim O'Toole	ESA
Michael Savage	Brown & Caldwell
Jake Spaulding	Sonoma County Water Agency
Jeff Tucker	Napa Sanitation District
Leah Walker	City of Petaluma

2. Approval of the Agenda

The Chair requested that Item No. 7 be the first item on the Agenda and the TAC approved.

3. Public Comments

There were no public comments.

4. Consent Items

4.a February 19, 2014 TAC Meeting Minutes

The minutes were approved as presented.

5. Report from the Program Manager

The Report from the Program Manager included the following items:

5.a Consultant Progress Reports – February 2014

The TAC reviewed the Progress Reports.

5.b Action Items from the February 19, 2014 Meeting

The TAC reviewed the list of action items and noted that all items are on track.

6. Financial Report

The Financial Report included the following items:

6.a Consultant Cost Tracking through February 28, 2014

The TAC reviewed the consultant cost tracking and noted that all items are within budget.

6.b SCWA Financial Files

The TAC reviewed the files.

7. Proposed Budgets for FY2014/15, FY2015/16, FY2016/17, and FY2017/18, Phase 2 Participation, and Phase 2 Project List

As noted above, this item was discussed after Item No. 2. Chair James distributed a document that summarized the Budget as presented in October 2013, February 2014, March 2014 (four year budget), and March 2014 (converted to a three year budget). The document also included percent differences between the versions.

TAC members individually discussed their concerns with the Budget. Comments were generally consistent and included the following: support for the regional effort, concern with the increase from October to February and not enough of a decrease in March, cost shifting as projects are deleted or members drop out of Phase 2, the cost for the Triple Bottom Line Analysis, a desire to stick with a three year budget, and high administrative costs. The TAC noted that current project costs are not much greater than the \$120 million estimate in October but the consultant costs are substantially higher. TAC members expressed a desire to see reductions from February on the order of 30-35% as requested or at least back to the October level.

Mike Savage discussed options to keep the process moving forward and suggested that the EIR/EIS analysis be held off until the project are better defined through the Feasibility Study. He displayed a chart that listed all the tasks that must be completed to be eligible to receive federal funds for implementation of projects. He offered to discuss projects with the agencies with the intent of better clarifying projects and what would be needed in the Feasibility Study and EIR/EIS.

Ginger Bryant discussed the recent Funding Opportunity Announcement from USBR that recognizes regional efforts but does not include adequate funding. She indicated that under the current program funding would be limited to \$150,000 per year for three years. She continues to work with USBR to develop other funding opportunities, including WaterSMART and other

programs. She noted that inconsistency in funding from year to year was common during Phase 1, yet the needed funds eventually were approved. She believed that the same would be true for Phase 2.

Chair James noted that this item was listed for action and she indicated that the current Budget would not be approved by the TAC. She summarized the thoughts of the TAC and requested the consultants and SCWA work with the agencies to reduce costs for a revised budget that could be approved by the TAC and forwarded to the Board for approval.

Following discussion the TAC took the following actions unanimously:

1. Continued Item No. 7, Budget for FY2014/15, FY2015/16, and FY2016/17, Phase 2 Participation, and Phase 2 Projects List to the April 21, 2016 TAC meeting.
2. Directed the consultants to revise scopes and costs for a three year budget that meets all federal requirements to be eligible for funding for implementation; and directed the Program Manager to show cost sharing by a) project cost, and b) equal shares as noted in the Memorandum of Understanding.

For the purposes of action item No. 2, consultants includes Sonoma County Water Agency administrative costs.

8. Program Development – Federal Advocacy Update

Some of this item was discussed during Item No. 7. Ginger Bryant discussed the items in her report, including USBR and WaterSMART Grants, Washington D.C. activities, FY2015 appropriations, legislation, and potential legislative partners.

9. State Advocacy Update

Pilar Oñate Quintana provided an update for the TAC, including the versions of the Water Bond, the Governor's possible input on the Water Bond, the drought relief bill, and IRWM. She also indicated that she was working with Napa Sanitation District to resolve issues with Napa State Hospital. Tim Healy asked about the "buy American" provisions in IRWM funding and whether there were opportunities for waiving the requirement. Ginger Bryant noted that it is a federal requirement and Senator Boxer is working on that issue in legislation.

10. Outreach Program Report

Barry Dugan provided an update, including a recent article in Water Online that featured the NBWRA program. .

11. Status of WaterSMART Grants and Applications

This item was covered under Item No. 8.

12. Proposition 84 – Integrated Regional Water Management Program Update and Status

Andria Loutsch discussed recent meetings and NBWRA's submittal to BACWA. Renee Webber also provided information on this topic related to BACWA's efforts.

13. EIR/EIS Update

There was nothing to report.

14. Items from the Committee, Agency Staff, or Consultants

Kevin Booker discussed AB1200 that was vetoed by the Governor with a direction to the State Water Resources Control Board (SWRCB) to develop an applicable permit for recycled water storage in ponds adjacent to streams. Tom Howard, SWRCB Executive Officer, indicated that these permit should be issued on a case-by-case basis by the regional water quality control boards. Kevin Booker asked which agencies would be interested in meeting with the San Francisco Bay Regional Board on this issue and that he would schedule a conference call to get started. Napa Sanitation District, Sonoma Valley County Sanitation Agency, and City of Petaluma expressed interest.

Beverly James noted that she was retiring and her last day is Monday, March 31, 2014. Members of the TAC and consultant team congratulated her on her retirement and thanked her for her leadership to NBWRA.

18. Items for the Next Agenda

Items for the April 21, 2014 TAC Agenda include:

- a. Election of a new Chair and Vice Chair
- b. Continued Item No. 7, Budget for FY2014/15, FY2015/16, and FY2016/17, Phase 2 Participation, and Phase 2 Projects List to the April 21, 2016 TAC meeting
- c. Consultants to revise scopes and costs for a three year budget that meets all federal requirements to be eligible for funding for implementation. This includes SCWA administrative costs. The Program Manager to show cost sharing by a) project cost, and b) equal shares as noted in the Memorandum of Understanding.

Chair James adjourned the meeting at 11:54 a.m.

NEXT MEETING INFORMATION: Next meeting will be at City of Novato Council Chambers, Novato, CA on April 21, 2014.

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