

**NORTH BAY WATER REUSE AUTHORITY  
TECHNICAL ADVISORY COMMITTEE**

Monday, July 28, 2014

Agenda

Novato City Hall Council Chambers, 901 Sherman Avenue, Novato, CA 94945  
Consultants unable to attend in person may call in: 1-866-906-7447 Pass Code: 2428170#

11:00 a.m. (time approximate – will start 15 minutes after completion of Board meeting)

	1.		Call to Order and Self Introductions
<b>Page 1</b>	2.	Action	Approval of Agenda
	3.		Public Comments
<b>Pages 2 – 4</b>	4.	Action	Consent Items a. June 23, TAC Meeting Minutes
<b>Page 5</b>	5.	Information	Report from the Program Manager a. Action Items from June 23, 2014 Meeting
	6.	Discussion	Summarize Board Meeting and List Action Items
	7.	Information	Items from Committee, Agency Staff, or Consultants
	8.	Information	Items for Next Agenda (September 22, 2014 at Novato Sanitary District)

The North Bay Water Reuse Authority complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Please contact **Chuck Weir at 510-410-5923** with any questions.

**North Bay Water Reuse Authority  
Technical Advisory Committee  
Minutes  
June 23, 2014**

**1. Call to Order and Self Introductions**

Chair Healy called the Technical Advisory Committee (TAC) meeting to order at 9:35 a.m. on Monday, June 23, 2014. The meeting was a conference call meeting. The call in number was 1-866-906-7447 and the passcode was 2428170#.

**Committee Members Present**

Tim Healy, Chair	Novato Sanitary District
Pam Jeane, Vice Chair	Sonoma Valley County Sanitation District
Grant Davis	Sonoma County Water Agency
Sandeep Karkal	Novato Sanitary District
Drew McIntyre	North Marin Water District
Phillip Miller	County of Napa
Leah Walker	City of Petaluma

**Others Present**

Chuck Weir, Program Manager	Weir Technical Services
Andria Loutsch	CDM Smith
Pilar Oñate-Quintana	The Oñate Group
Michael Savage	Brown & Caldwell
Brad Sherwood	Sonoma County Water Agency
Jake Spaulding	Sonoma County Water Agency

**2. Approval of the Agenda**

The TAC approved the Agenda as presented.

**3. Public Comments**

There were no public comments.

**4. Consent Items**

**4.a May 19, 2014 TAC Meeting Minutes**

The TAC unanimously approved the May 19, 2014 minutes as presented.

**5. Report from the Program Manager**

The Report from the Program Manager included the following items:

**5.a Consultant Progress Reports for May 2014**

The TAC reviewed the Progress Reports.

**5.b Action Items from the May 19, 2014 Meetings**

The TAC reviewed the Action Item List.

## **6. Financial Report**

### **6.a Consultant Cost Tracking through May 31, 2014**

The TAC reviewed the Financial Report.

## **7. Status of Consultant Agreements**

The TAC reviewed the status of the consultant agreements. All agreements are intended to go to the SCWA Board on July 22 or July 29, 2014. All will have effective dates retroactive to July 1, 2014. The agreement with Bryant & Associates is awaiting approval of County Counsel. The draft agreement with Brown & Caldwell will be issued early this week. The draft agreement with Weir Technical Services will be issued in early July. The preference is to have all three agreements go to the Board at the same time.

## **8. Program Development – Federal Advocacy Update**

The TAC reviewed the information in the packet provided by Ginger Bryant. The TAC asked if there had been any response from U.S. Bureau of Reclamation regarding the withdrawal of the WaterSMART Grant for the Feasibility Study. No formal response has yet been received. As an action item, SCWA staff will notify the TAC if any response is received. As an action item, the TAC requested that Ginger Bryant provide an update on funding issues when she returns from vacation.

## **9. State Advocacy Update**

Pilar Oñate Quintana provided an update on legislation and other issues, particularly the Water Bond. She also discussed NBWRA's letter to Senator Wolk on SB848.

## **10. Outreach Program Report**

Data Instincts will be assisting Ginger Bryant in developing material for the Washington D.C. trip in July.

## **11. Status of WaterSMART Grants and Applications**

Participants provided an update for the TAC.

## **12. Proposition 84 – Integrated Regional Water Management Program Update and Status**

Participants provided an update for the TAC.

## **13. Items from the Committee, Agency Staff, or Consultants**

The Program Manager noted the he had send requests to the member agencies to update their contact lists.

## **14. Action Items for the Next Agenda**

Items for the July 28, 2014 Board Agenda include:

- a. Reports on the usual agenda items.
- b. Update on Feasibility Funding Status.

It was suggested that since the first Feasibility Study Workshop will not be until October 2014, that the meeting could be conducted via conference call. Absent any pressing issues the Board and TAC meetings will be via conference call.

Chair Healy adjourned the meeting at 10:04 a.m.

*NEXT MEETING INFORMATION: Next meeting will likely be a Conference Call using the regular call in information, 1-888-906-7447, passcode 2428170#.*

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## NBWRA Board and TAC Short-Term Action Item List

Meeting Date: June 23, 2014

Task	Responsible Party	Due Date	Status	Completion Date
Submit application for 2014/15 WaterSMART Phase 2 Feasibility Study	B&C, Bryant, SCWA, TAC	5/6/2014	Application withdrawn. Other options in development	
SOQ/RFP/Agreement Process	SCWA	5/19/2014	All three agreements scheduled to go to SCWA board on August 19, 2014. All agreements will be retroactive to July 1, 2014. If approval is delayed, Board will be asked to authorize Grant Davis to execute them.	7/22/2014
Notify TAC if any response to the Feasibility Study grant application is received from USBR	SCWA	if received	No Responses received.	
Provide an update on Feasibility Study funding options	Bryant	6/30/2014	Completed	6/30/2014
Share notices regarding conference presentations and award programs with the TAC.	All	Ongoing		