

**North Bay Water Reuse Authority  
Technical Advisory Committee  
Meeting Minutes  
December 15, 2014**

**1. Call to Order and Self Introductions**

Chair Healy called the Technical Advisory Committee (TAC) meeting to order at 9:33 a.m. on Monday, December 15, 2014. The meeting was held at Sonoma County Water Agency, 404 Aviation Boulevard, Santa Rosa, CA. For consultants not able to attend in person a conference call number was available, 1-866-906-7447, passcode 2428070#.

**Committee Members Present**

|                  |  |
|------------------|--|
| Tim Healy, Chair | Napa Sanitation District                 |
| Kevin Booker     | Sonoma County Water Agency               |
| Pam Jeane        | Sonoma Valley County Sanitation District |
| Sandeep Karkal   | Novato Sanitary District                 |
| Drew McIntyre    | North Marin Water District               |
| Phillip Miller   | Napa County                              |
| Leah Walker      | City of Petaluma                         |

**Others Present**

|                             |                                 |
|-----------------------------|---------------------------------|
| Chuck Weir, Program Manager | Weir Technical Services         |
| Ginger Bryant               | Bryant & Associates             |
| Jenny Gain                  | Brown and Caldwell              |
| Jason Holley                | City of American Canyon         |
| Mark Millan                 | Data Instincts                  |
| Pilar Oñate-Quintana        | The Oñate Group (via telephone) |
| Mike Savage                 | Brown and Caldwell              |
| Brad Sherwood               | Sonoma County Water Agency      |
| Jake Spaulding              | Sonoma County Water Agency      |
| Dawn Taffler                | Kennedy Jenks Consultants       |
| Jeff Tucker                 | Napa Sanitation District        |

**2. Approval of the Agenda**

The TAC unanimously approved the agenda as presented.

**3. Public Comments**

There were no public comments.

**4. Consent Calendar**

**4.a October 27, 2014 TAC Meeting Minutes**

The October 27, 2014 TAC Meeting Minutes were unanimously approved as presented.

**5. Schedule for December 15, 2014 Video Shoot**

Mark Millan discussed the schedule and process for today's video shoot.

## **6. Report from the Program Manager**

The Report from the Program Manager included the following items:

### **6.a Consultant Progress Reports – October and November 2014**

The TAC reviewed the Progress Reports.

### **6.b Action Items from the October 27, 2014 Meeting**

The TAC reviewed the Action Item List and noted that all items were current.

## **7. Financial Report for the Period Ending November 30, 2014**

The TAC reviewed the Financial Report and noted that costs were tracking according to plan.

## **8. Phase 2 Status Report – Confirm/Refine the Phase 2 Projects for Feasibility Study Evaluation**

Mike Savage and Jenny Gain provided an update on the current list of projects. They noted that there had been lots of input from the Member Agencies. They discussed the projects by agency and provided descriptive tables and maps for the projects. The list will need to be finalized at the January 26, 2015 Board and TAC meetings. Phil Miller requested a preliminary reallocation of Phase 1 costs for budget purposes. He indicated that he would like that by the end of January 2015.

## **9. Request from City of American Canyon to join NBWRA to Participate in Phase 2**

Jason Holley provided a brief description of their future water recycling projects. The TAC discussed the possibility of the City becoming a member. Since their projects do not fit easily into the current project scope and time frame, no action was taken by the TAC. Tim Healy and Jason Holley will discuss ways to incorporate a City project into the current NBWRA process and report back at the January 26, 2015 TAC meeting.

## **10. Program Development / Federal Advocacy Update / State Advocacy Update**

Ginger Bryant and Pilar Oñate-Quintana provided an update on various state and federal issues for the TAC. Bryant discussed efforts to fix an error in federal language to allow funding for Phase 2 projects. She noted elected officials support for the language change. She also discussed 2015 planning activities including Washington D.C. strategies and a planned trip to D.C. in early February 2015. Oñate-Quintana discussed implementation of the Water Bond that passed in November 2014, potential NBWRA involvement in proposed language developed by Irvine Ranch Water District related to recycled water use during drought curtailments, and that NBWRA Day in Sacramento is tentatively planned for March 4, 2015.

## **11. Outreach Program Report**

Mark Millan discussed the videos and an article in the North Bay Business Magazine. He will send a link for the article to the Program Manager for distribution.

## **12. Status of WaterSMART Grants and Applications**

The latest grant application is due December 15, 2015.

## **13. Proposition 84 – Integrated Regional Water Management Program Update and Status**

Participants provided updates for the TAC.

#### **14. Items from Committee, Agency, Staff, or Consultants**

The Program Manager and Ginger Bryant noted that the address on the letterhead should be changed to the address of the Administrative Agency, Sonoma County Water Agency. The TA concurred with the change. The Program Manager also reviewed the request from Director Long regarding a summary of recycled water deliveries for 2015.

#### **15. Items for Next Agenda, January 26, 2015 at SCWA Office**

Action items included the following:

1. Finalizing the List of Projects for the Phase 2 Feasibility Study.
2. Report on recycled water deliveries by agency for 2014.

There being no further business, Chair Healy adjourned the meeting at 11:57 a.m.

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